

Project Budget 2019 Approval Request

Project ID	Project Name
00112092	Disaster Response and Recovery
00112436	Solid Waste Management-CXB
00112438	Disaster Risk Reduction-CXB

**Clearance Certification**  
**Project Document**  
 or  
**Project / Budget / AWP for 2019**



**SHORT TITLE:** Disaster Response and Recovery Facility

**PROJECT NUMBER:** Award ID 00113842 Project ID: DRRF-00112092, SWM-00112436, DRR-00112438

**(I) SUBMITTING PROGRAMME MANAGER:**

I have checked, and hereby certify, the following:

- 1. Reasons and justification for this revision are clearly indicated on the cover page.
- 2. All relevant parties are in agreement with the revision: 
  - as is indicated in the justification, or
  - as per signature(s) obtained on the cover page, or
  - as per written agreement as has been referenced in relevant signature block.
- 3. An analysis of the budget increase/decrease (in case more than \$10,000) has been made and is attached.
- 4. The cover page and budget are according to standard format.

**Arif Abdullah Khan, Programme Analyst, R&IG**

Signature: [Signature] Date: 31/01/2019  
**Arif Abdullah Khan**  
 Programme Analyst  
 Climate Change & Disaster Risk Management  
 UNDP Bangladesh

**(II) CLUSTER HEAD:**

I have reviewed and hereby recommend approval of this budget revision

**Md. Khurshid Alam**  
 Assistant Resident Representative  
 Resilience & Inclusive Growth Cluster

Signature: [Signature] Date: 5/2/19  
**Md. Khurshid Alam**  
 Assistant Resident Representative  
 UNDP Bangladesh

**(III) RESULT AND RESOURCE MANAGEMENT CLUSTER (RRMC):**

Clearance from Desk Officer:	Clearance from Assistant Resident Representative and Adviser, Business Development
<input checked="" type="checkbox"/> I have verified the attached submission and confirm that this budget/revision is in accordance with existing rules. <input type="checkbox"/> Justification for return	Recommendation for approval <u>UNHR agreement ends on 31 Dec/18. Subject to extension the project use this fund in 2019. we did not receive any project/confirm that it on proc</u>
Signature: <u>[Signature]</u> Date: <u>12/2/19</u>	Signature: <u>[Signature]</u> Date: <u>12/02/2019</u>

[Signature] 12 Feb/2019  
**Recommended / Approved by**  
**Deputy Resident Representative**

[Signature] 14/2/19  
**Approved by**  
**Resident Representative a.i**

**Note:** Please return approved version of the Project/Revision Document to RRMC who retains original and forwards copy to Programme Manager concerned for his/her file and submission to national and, if applicable, UN agencies.

*Received 11/2/19*  
*Md. Khurshid Alam*  
*Multi-User (DRR)*



### AWP Review Checklist

Cluster Name : **Resilience & Inclusive Growth Cluster**

Project ID :	<b>00112092</b>	Title:	<b>Disaster Response and Recovery Facility</b>
	<b>00112436</b>		<b>Solid Waste Management (SWM) CXB</b>
	<b>00112438</b>		<b>Disaster Risk Reduction (DRR) CXB</b>

**A. Format and General Issues:**

01	Submitted AWP has been prepared in Standard Prescribed Format	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
02	Project Title, Atlas Award & Project IDs are correctly mentioned/quoted	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
03	AWP Planning Workshop conducted	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
04	Annual Review Meeting conducted	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
05	Minutes of the Appraisal/Review meeting attached	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
06	Annual HR and Procurement Plans developed and attached with the AWP	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
07	Multi year Resource/Budget Matrix attached with the AWP	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
08	AWP approved by the Implementing Partner, if applicable	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
09	AWP endorsed/agreed by the Project Board/Steering Committee, if applicable	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
10	Signature of the Project Manager/NPD available in the AWP	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
11	Designation of signatory for FACE has been made	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
12	Any Equipment or large equipment components worth more than \$1m	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

**B. Results Related Issues:**

01	The AWP reflects overall priorities (National, UN and UNDP)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
02	Outputs and activities are aligned to the UNDAF, CPAP, CPD and project document	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
03	A one page summary of intended/achievable results is attached	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
04	M&E plan attached and adequately budgeted in the AWP	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
05	Lessons learned have been incorporated in the AWP, as per the last APR minutes	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
06	Baseline, Target and Deliverables have been mentioned properly	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
07	Articulation of results of the AWP has followed the SMART and RBM guidelines	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

**C. Resources Related Issues:**


01	Total proposed budget for the AWP does not exceed approved total project budget.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
02	The AWP budget is within the scope of the funds availability/commitment.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
03	CS Agreement available for the Proposed Non-Core Resources.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
04	Appropriate provisions for GMS have been made at the Atlas Activity level.	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
05	Atlas Codes (Donor, Account, Fund etc.) are consistently/properly used	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
06	The summary page reflects the resources	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
07	Provision of resources has been made for each of the planned activities/actions	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
08	The Budget comply with the spirit of Results Based Budgeting (RBB)	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>

**D. Remarks/Comments/Justification for Returning to Cluster:**

General and Resource Section  
Reviewed by


Results Section Reviewed by

Cleared by



Programme Associate, R&IG



  
Programme Analyst, R&IG  
**Arif Abdullah Khan**  
Programme Analyst  
Climate Change & Disaster Risk Management  
UNDP Bangladesh

 5/2/19  
Asstt. Resident Representative

**Md. Khurshid Alam**  
Assistant Resident Representative  
UNDP Bangladesh



## Disaster Response and Recovery Facility Version-“C”

Award ID: 00113842

Project ID: 00112092, 00112436, 00112437, 00112438, 00113358

UNDAF Outcome(s)/Indicator (s): <i>(Link to UNDAF outcome)</i>	UNDAF Outcome 3: Enhance effective management of the natural and man-made environment focusing on improved sustainability and increased resilience of vulnerable individuals and groups
Expected Outcome(s) /Indicator (s): <i>(CPD outcomes linked to the MYFF goal and service line)</i>	Enhance effective management of the natural and man-made environment focusing on improved sustainability and increased resilience of vulnerable individuals and groups
Expected Output(s) /Annual Targets: <i>(CPB outputs linked to the above CPB outcome)</i>	National capacity of the disaster management system strengthened to reduce unacceptable risks and improve response and recovery activities by adopting a comprehensive risk management culture.
Implementing Partner:	United Nations Development Programme (UNDP)

### Brief Description

Bangladesh has made considerable progress in managing disaster risks over last 10 years. However, large and recurrent nature of hazards poses a very different set of risks to an economy with both impressive economic growth and significant progress in human development. In line with the Sendai Framework of Action and the Government of Bangladesh's 7<sup>th</sup> Five Year Plan, renewed attention is required to develop the whole society's capacity on preparedness for disaster response & recovery. An efficient capacity would help Bangladesh achieve both Sustainable Development Goals and a developed county status by 2041. UNDP's proposed Disaster Response and Recovery Facility (DRRF) is a vital contribution towards this ambition. The proposed Facility will adopt an "economy-wide" approach in addition to focusing on household and community level recovery. It will primarily support Ministry of Disaster Management and Relief (MoDMR), and gradually expand its support to selected key sectors at all levels for enhancing national capacity and supporting policy making for resilient recovery. The DRRF will achieve the following objectives:

- A. Implement timely, appropriate and adequate response and recovery assistance to the households, community, businesses for quick return to sustainable development pathways & business continuity;
- B. Work with development partners, the UN/Cluster systems to support GoB to build its capacity at all levels and sectors for carrying out post disaster needs assessment, formulating recovery strategy and plans, and mobilizing resources.
- C. Support making appropriate policies, financial instruments, and technological innovation on preparedness for recovery and provide coordination support and foster partnership in (early) recovery and shelter sector as part of national priorities in disaster management.
- E. Work as, when appropriate, a fund management facility for humanitarian and development agencies to foster cost effective and time efficient mechanism Building on successes of Early Recovery Facility project, the facility will continue to focus on rapid- scaling up and effective management of transitions towards development. To achieve, it will continue to be built on pre-approved funding mechanisms, flexible operational procedures and active pool of implementing partners and professional human resources. For ensuring timely support to the government in need, the project will follow Direct Implementation Modality (DIM) of UNDP.

Programme Period: 2018 – 2022  
 Programme: Resilience and Inclusive Growth  
 Project Title: Disaster Response and Recovery Facility (DRRF)  
 Award ID: 00113842  
 Project IDs:  
 DRRF: 00112092  
 SWM: 00112436  
 C2RP: 00112437  
 DRR: 00112438  
 CCC: 00113358 (Community Cohesion in CXB)

Project Duration: Oct 2018 – Dec 2022  
 Management Arrangement:  
 Direct Implementation (DIM)

### Summary of UNDP and Cost-Sharing inputs

*Amount in US Dollars*

	Total Resource Allocation US\$ Version-'B'	Version-'C'	Increase / Decrease
<b>UNDP</b>			
• TRAC Fund (2018-2022)	1,150,000.00	1,150,000.00	-
<b>Cost Sharing:</b>			
• MoFCOM-China	73,622.00	73,622.00	-
• HQ-FW GIPS CP: C2RP	319,313.00	319,313.00	-
• HQ-BPPS-Sida: C2RP	368,965.00	368,965.00	-
• German Embassy: C2RP	1,250,486.00	1,250,486.00	-
• SIDA: SWM	4,791,465.00	4,791,465.00	-
• IOM (ECHO): DRR	645,484.00	645,484.00	-
• SDC: DRR	1,226,950.00	1,226,950.00	-
• UNHCR: DRR	32,616.00	32,616.00	-
• TAR-DFATD-Canada: CCC	0.00	4,395,600.00	4,395,600.00
• Un-funded	41,379,117.00	36,895,499.00	-4,395,600.00
<b>Total resources in USD</b>	<b>51,150,000.00</b>	<b>51,150,000.00</b>	<b>0.00</b>

**Justification:** The budget has been revised due to inclusion of DFATD (Canada) resources USD 4,395,600 to implement a new output/ project "Community Cohesion in CXB" 2019-2021. However, **total amount of project resources** (51.15m) have not been increased or decreased.

Approved By:

  
 Sudipto Mukerjee  
 Resident Representative a.i  
 UNDP Bangladesh

Date:



Atlas Award ID: 00113842

**ANNUAL WORKPLAN - AWP for 2019 (JAN-DEC) Version-C**

Project/ Programme Title:

**Disaster Response and Recovery Facility**

**Summary of Budget: AWP 2019 (Jan-Dec)**

Project Name	Project/ Output ID	Source of Fund	Programme	Fund Code	Donor Code	Responsible Party	Implem. ID	Amount in USD	Total in USD
Disaster Response & Recovery Facility- DRRF	00112092	UNDP-TRAC	DRRF Core Activity	04000	00012	UNDP	001981	300,000.00	480,000.00
			R&IG Cluster-HR+SCP + GCF	04000	00012	UNDP	001981	180,000.00	
Solid Waste Management- SWM	00112436	SIDA: Govt. of Sweden	CXB: SWM	30000	00555	UNDP	001981	1,956,451.28	1,956,451.28
Community Recovery & Resilience Project- C2RP (Governance Cluster)	00112437	UNDP-HQ-FW-GIPS CP	CXB: Social Cohesion	28120	12711	UNDP	001981	286,143.00	1,584,693.00
			CXB: Rule of Law	30000	00555	UNDP	001981	236,485.00	
		Embassy of Germany	CXB: Community Stabilization	30000	00555	NHRC	011321	23,760.00	
			CXB: Community Stabilization	30000	00117	UNDP	001981	799,093.00	
Disaster Risk Reduction- DRR	00112438	IOM (ECHO)	CXB: Disaster Risk Reduction	30000	00043	UNDP	001981	272,335.00	1,655,037.00
			CXB: Disaster Risk Mgt.	30000	00043	Action Aid	001981	165,000.00	
		SDC	CXB: Disaster Risk Mgt.	30000	10282	UNDP	001981	1,185,086.00	
			CXB: Mushroom Prod. Training	30000	00040	UNDP	001981	32,616.00	
Community Cohesion in CXB	00113358	TAR-DFATD-Canada	CXB-Livelihoods	30000	12842	-	-	-	
<b>Total Amount in USD</b>								<b>5,676,181.28</b>	<b>5,676,181.28</b>

*[Signature]*  
Md. Gohar Mostafa  
Admin & Finance Officer  
DRRF Project, UNDP

*[Signature]*  
Shah Zahidur Rahman  
Project Manager a.i  
DRRF Project, UNDP

*[Signature]*  
Arif  
Arif Abdullah Khan  
Programme Analyst  
R&IG Cluster, UNDP

*[Signature]*  
Md. Kabirshid Alam  
Assistant Resident Representative  
R&IG Cluster, UNDP

*[Signature]*  
17/12/19

# Annual Work Plan (AWP) for 2019: Version 'C'

Atlas Project/Award ID: 00113842  
Atlas Output ID: 00112092 (DRRF)

Project/Programme Title:

## Disaster Response and Recovery Facility (DRRF)

UNDAF Outcome: By 2020, relevant state institutions, together with their respective partners, enhance effective management of the natural and manmade environment, focusing on improved sustainability and increased resilience of vulnerable individuals and groups.

Applicable Output(s) from the UNDP Strategic Plan:

CPD Outcome: Crisis Prevention and Recovery  
CPD Output(s): Disaster Risk Reduction integrated into development planning (Outcome-3)  
The immediate relief and Disaster Response needs of severely disaster affected people are met



EXPECTED OUTPUTS	PLANNED ACTIVITIES					Planned Budget					
	Activity Results are the Outputs of the Project and Actions are the activities for achieving each output: not to be included in Atlas	Q1	Q2	Q3	Q4	Responsible Party	Fund Code	Donor Code	Budget Code	Budget Description	Amount (USD)
<p><b>Atlas Activity # 1: Effective DRRF</b></p> <p>Baseline 2018 (0)</p> <p>Indicator: i) CO formed SURGE team, ii) 2 training session for SURGE team</p> <p>2019 Target/Deliverables: 2 batch training</p> <p>Related CPD Outcome: 3</p> <p>Indicator: 2019 Target/Deliverables</p> <p>Related CPD Outcome 3</p> <p>Baseline 2018 (0)</p> <p>Indicator: # Resource Mobilization Strategy Developed for DRRF</p> <p>2019 Target/Deliverables: 01</p> <p>Related CPD Outcome 3</p>	<p><b>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output: not to be included in Atlas</b></p> <p><b>1. Activity Result: UNDP has an effective Disaster Response and Recovery Facility in support of the Government of Bangladesh</b></p> <p>ToR preparation for CO Surge team composition/Updating dataset/capacity building</p> <p>Capacity Building Trainings of DRRF staffs i.e. attending workshops, Seminars home and abroad</p> <p>Strategy Development for Resource mobilization (Fund, technical support, CSR, investment etc.) to support disaster response and recovery with partners and donors i.e DFID/SIDA/WB/ADB/ Foundation/ Institutes/ Private sector /civil society etc</p>	X	X	X	X	UNDP	04000	00012	75700	Training/Workshop/Learning	3,500
		X	X	X	X	UNDP	04000	00012	75700	Training/Workshop/Learning	10,000
		X	X			UNDP	04000	00012	71300	Local Consultant	8,000
<b>Total of Atlas Activity # 1</b>											
											21,500
<p><b>Atlas Activity # 2: National Capacity</b></p> <p>Baseline: 2018</p> <p>Indicator: 2019 Target/Deliverables</p> <p>Related CPD Outcome 3</p> <p>Baseline: 2018 (0)</p> <p>Indicator: # Guideline and Master Plan developed for FSCD</p> <p>2019 Target/Deliverables: 01</p> <p>Related CPD Outcome: 3</p> <p>Baseline: 2018 (01)</p> <p>Indicator: # Marginal Investment Analysis developed</p> <p>2019 Target/Deliverables: 01</p> <p>Related CPD Outcome: 3</p> <p>Baseline: 2018 (01)</p> <p>Indicator: # Training Conducted on physosocial/crisis management</p> <p>2019 Target/Deliverables: 03</p> <p>Related CPD Outcome: 3</p>	<p><b>Activity Result: National capacity is further enhanced for resilient recovery to protect development gains from recurrent and extensive disasters</b></p> <p>Capacity building and Training to the disaster management officials, CSOs and Partner NGOs</p> <p>Support Fire Service and Civil Defence in developing Master Plan for FSCD</p> <p>Developing Guidelines on pre and post EQ disaster Recovery Strategy and Recovery Framework for housing and shelter sector and it's debris management plan for Mirpur/Old Dhaka/ Mymensingh City.</p> <p>Support MoDMR/DDM in achieving Annual Performance Agreement (multi year) signed between attached Dept/Agencies and MoDMR as relevant i.e physosocial training, data management, MIS etc.</p>	X	X	X	X	UNDP	04000	00012	75700	Training/Workshop/Learning	4,000
		X	X	X	X	UNDP	04000	00012	71300	Local Consultant	15,000
		X	X	X	X	UNDP	04000	00012	75700	Training/Workshop/Learning	35,000
		X				UNDP	04000	00012	71300	Local Consultant	8,500
		X				UNDP	04000	00012	71300	Local Consultant	8,000
<b>Total of Atlas Activity # 2</b>											
											70,500




EXPECTED OUTPUTS	PLANNED ACTIVITY	Timeframe				Responsible Party	Planned Budget					
		Q1	Q2	Q3	Q4		Donor	Budget Code	Budget Description	Amount (USD)		
		Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas					Fund Code					
<b>Atlas Activity # 3:</b> <b>Disaster Affected Support</b> Baseline: 2018 (0) Indicator: # Professional and Technical Officers enlisted for DRRF emergency support Related CPD Outcome: 3 2019 Target/Deliverables: 15 Baseline: 2018 (01) Indicator: # of Shelter and NFI items standardized for immediate procurement 2019 Target/Deliverables: 15 Related CPD Outcome: 3 Baseline: 2018 (01) Indicator: # Document on mapping of NGO developed 2019 Target/Deliverables: 01 Related CPD Outcome: 3 Baseline: 2018 (01) Indicator: # Technical and logistic support to LGIs/ DDM/MDMR/CSO events 2019 Target/Deliverables: 03 Related CPD Outcome: 3	<b>3. Activity Result : Disaster affected people, community and businesses are supported; and environmental ecosystem restored, to achieve a resilient recovery for continuation of sustainable development goals (SDGs)</b> Developing a Rostering system of Technical/Admin/ICT Officers/Scout/Volunteers/Media persons to enhance the technical and operational capability of UNDP to manage the Disaster Response and Recovery Facility as and when required. Development and standardization of Shelter and NFI packages including recovery intervention for immediate Disaster Response and Recovery including enlisting pre-selected /rostered suitable vendors/suppliers Zone and harards specific mapping of implementing Partners/NGO and developing 4W matrix Provide technical and logistic support to LGIs/ DDM/MDMR/CSO (Day/event observation and celebration, attending global seminars, publication etc.) Provide support for Capacity Building on Post Disaster Need Assessment-PDNA	X	X	X	X	UNDP	04000	00012	75700	Training/Workshop/Learning	6,000	
		X	X	X	X	UNDP	04000	00012	75700	Training/Workshop/Learning	3,000	
		X	X	X	X	UNDP	04000	00012	75700	Training/Workshop/Learning	4,000	
		X	X	X	X	UNDP	04000	00012	75700	Training/Workshop/Learning	15,000	
		X	X			UNDP	04000	00012	71300	Local Consultant	4,500	
									<b>Total of Atlas Activity # 3</b>			<b>32,500</b>
<b>Atlas Activity # 4:</b> <b>Project Management</b>	<b>Activity Result: Effective project management, monitoring, evaluation and quality assurance services</b> Conduct Monitoring visits by project staffs and mgt. staffs Project Manager (National) Capacity Building Specialist (National) 50% Shelter Specialist (National) Capacity Building Assistant-PDNA (National) National Consultant-M&E and Reporting Administration and Finance Officer (National) 50% Driver cum Messenger (National) Document/Report Printing and publications/ IEC materials Common Service Premises/Rent Common Services -Communication Office Stationery and Supplies IT Equipments and Accessories Leased vehicles/ Rent-A-Car Project Vehicle's Fuel Repair and maintenance-Equipment Programme quality assurance, coordination and mgt. (DPC etc.)	X	X	X	X	UNDP	04000	00012	71600	Travel	6,000	
		X	X	X	X	UNDP	04000	00012	71400	Service Contract-Individual	-	
		X	X	X	X	UNDP	04000	00012	71400	Service Contract-Individual	18,000	
		X	X	X	X	UNDP	04000	00012	71400	Service Contract-Individual	36,000	
		X	X	X	X	UNDP	04000	00012	71400	Service Contract-Individual	10,000	
		X	X	X	X	UNDP	04000	00012	71300	Local Consultant	8,000	
		X	X	X	X	UNDP	04000	00012	71400	Service Contract-Individual	10,000	
		X	X	X	X	UNDP	04000	00012	71400	Service Contract-Individual	12,000	
		X	X	X	X	UNDP	04000	00012	74200	Printing and Publications	4,000	
		X	X	X	X	UNDP	04000	00012	73100	Rental & Maint-Premises	18,000	
		X	X	X	X	UNDP	04000	00012	72400	Common Services-Comm	4,000	
		X	X	X	X	UNDP	04000	00012	72500	Supplies	8,000	
		X	X	X	X	UNDP	04000	00012	72200	Equipment and Furniture	8,000	
		X	X	X	X	UNDP	04000	00012	72800	Information Tech. Equipmt	6,500	
		X	X	X	X	UNDP	04000	00012	73400	Leased Vehicles	2,500	
		X	X	X	X	UNDP	04000	00012	72300	Fuel, petroleum, other oils	4,500	
		X	X	X	X	UNDP	04000	00012	73400	Rental & Maint-other equip	6,000	
		X	X	X	X	UNDP	04000	00012	64300	CO Staff Services	14,000	
									<b>Total of Atlas Activity # 4</b>			<b>175,500</b>
									<b>Total of Atlas Activity # 1 to 4 (DRRF Core Activity)</b>			<b>300,000</b>


*[Handwritten signature]*  
*[Handwritten initials]*

EXPECTED OUTPUTS Components or major interim Results of the project ; To be shown as Activities in Atlas	PLANNED ACTIVITY Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas	Timeframe				Responsible Party	Planned Budget			
		Q1	Q2	Q3	Q4		Fund Code	Donor	Budget Code	Amount (USD)
Atlas Activity # 6: Cluster-10Y Framework on SCP	Contribution to develop 10Y framework on SCP with GED and potentially with the EU; Cluster HR: Finance & Admin Officer, Programme Associate and Youth Coordinator Individual Consultants Organize training, workshop, meeting, seminar etc. Travel for field visit	X	X	X	X	UNDP	04000	00012	71400	75,000
<b>Total of Atlas Activity # 6</b>										
Atlas Activity # 7: Dev. Of Project Proposal on Climate Change	Development of proposal on climate change and ethnic minorities for GCF and GEF 7 PIF; Individual Consultants Organize training, workshop, meeting, seminar etc. Travel for field visit Leased Vehicles / Maint. of equipment	X	X	X	X	UNDP	04000	00012	71300	30,000
<b>Total of Atlas Activity # 7</b>										
<b>Total 2019 Project Budget 480,000</b>										

<b>Total Budget by Output</b>	<b>USD</b>
Output-1	21,500
Output-2	70,500
Output-3	32,500
Output-4	175,500
Output-6	105,000
Output-7	75,000
<b>Total:</b>	<b>480,000</b>
<b>Total Budget by Fund &amp; Donors</b>	<b>480,000</b>
CORE/TRAC FUND	
EU	
DANIDA	
<b>Total Programmable Budget</b>	<b>480,000</b>
<b>Total by Implementing Agency</b>	<b>480,000</b>
UNDP:	
UNDP DCOS :	
NIM DP :	
NIM :	
<b>Total Project Budget:</b>	<b>480,000</b>

  
 Shah Zahidur Rahman  
 Project Manager a.i  
 DRRF Project 24/01/2019

  
 Arif Abdullah Khan  
 Programme Analyst  
 R&IG Cluster, UNDP

  
 Md Khwshid Alam  
 Assistant Resident Representative  
 R&IG Cluster, UNDP

  
 Sudipto Mukerjee  
 Resident Representative a.i  
 UNDP Bangladesh

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.






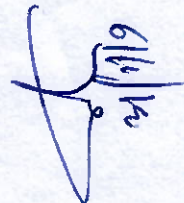
**Project 7 : Disaster Response & Recovery Facility (DRRF) Procurement Plan - 2**

Instructions:  
 - Only include procurements to be done by UNDP for DIM, Management, support-to-NIM projects  
 - If you need additional lines, right-click and "insert" rows, do not copy-paste, to keep drop-down menus & format.

Country Office	Bangladesh
Submitted by:	Shah Zahidur Rahman, PM a.i
Date:	28/03/2019

Project Name	Project ID	Type of Procurement Action	Title of Procurement Action	Procurement Category	Description of goods, services or works required	Unit of Measure	Quantity	Estimated Unit Price in USD	Estimated Total Price in USD	Multi-year contractmin USD		Is Amendment?	Amendment Value (USD)	Procurement request submission date	Target Purchase Order Date (if Goods) and Contract Start Date (if Civil Works, IC, or Services)	Final Delivery Date of Good/Service works/IC	End user of goods, services or works	Procurement Process Status	Remarks
										2019	2020								
DRRF	00112092	IC	Individual Consultant (IC) - Local	Others	National Consultant-Resource Mobilization	Job	1	\$8,000.00	\$8,000.00	\$8,000.00	No		1-Mar-19	15-Mar-19	30-May-19	PM-DRRF	Not Started	Act-1	
DRRF	00112092	IC	Individual Consultant (IC) - Local	Others	National Consultant-Support to FSCD Master Plan	Job	2	\$7,500.00	\$15,000.00	\$15,000.00	No		15-Mar-19	1-Apr-19	31-Jul-19	PM-DRRF	Not Started	Act-2	
DRRF	00112092	IC	Individual Consultant (IC) - Local	Others	National Consultant-Marginal Investment in DRR	Job	1	\$8,500.00	\$8,500.00	\$8,500.00	No		1-Mar-19	15-Mar-19	30-Jun-19	PM-DRRF	Not Started	Act-2	
DRRF	00112092	IC	Individual Consultant (IC) - Local	Others	National Consultant-Phycosocial Training	Job	1	\$8,000.00	\$8,000.00	\$8,000.00	No		15-Mar-19	1-Apr-19	30-Jun-19	PM-DRRF	Not Started	Act-2	
DRRF	00112092	IC	Individual Consultant (IC) - Local	Others	National Junior Consultant-DRRF (PDNA)	Job	1	\$4,500.00	\$4,500.00	\$4,500.00	No		15-Jan-19	27-Jan-19	30-Apr-19	PM-DRRF	Initiated	Act-3	
DRRF	00112092	IC	Individual Consultant (IC) - Local	Others	National Consultant-M&E and Reporting	Job	1	\$8,000.00	\$8,000.00	\$8,000.00	No		15-Jul-19	1-Aug-19	15-Dec-19	PM-DRRF	Not Started	Act-4	
DRRF	00112092	IC	Individual Consultant (IC) - Local	Others	National Consultant-Dev.framework on SCP	Job	2	\$7,500.00	\$15,000.00	\$15,000.00	No		1-Apr-19	20-Apr-19	31-Aug-19	R&G Cluster	Not Started	Act-6	
DRRF	00112092	IC	Individual Consultant (IC) - Local	Others	National Consultant-Dev/PP on Climate Change	Job	3	\$10,000.00	\$30,000.00	\$30,000.00	No		1-Apr-19	20-Apr-19	30-Sep-19	R&G Cluster	Not Started	Act-7	
<b>Total Estimated 2019 Procurement Plan (USD)</b>										<b>97,000</b>	<b>97,000</b>								

  
**Shah Zahidur Rahman**  
 Project Manager a.i  
 Disaster Response & Recovery Facility  
 UNDP Bangladesh

  
 21/1/19



DRRF - (Dhaka) 00112092

Bureau: RBAP | Business Unit: Bangladesh | Project ID: 00112092 | Year: 2019 | Report Date: February 03, 2019

#	Request ID	Requester Name	Title of Procurement Action	Type of Procurement Action	Procurement Category	Estimated Contract Value (USD)	Is Amendment?	Amendment Value (USD)	Submission Date for Documents	Target Purchase Order Date (if Goods)	Planned Contract Start Date (if Civil Works, IC, or Services)
1	BGD-0000058233	Md Golam Mostafa	National Junior Consultant-DRRF	Individual Contract	Individual Consultants - National	5,000	No	0			25-Jan-19
2	BGD-0000059033	Md Golam Mostafa	National Consultant for DRRF	Individual Contract	Individual Consultants - National	7,000	No	0			17-Feb-19
3	BGD-0000059035	Md Golam Mostafa	National Consultant-DRRF-EQ Recov.Strategy	Individual Contract	Individual Consultants - National	8,500	No	0			17-Feb-19
4	BGD-0000059036	Md Golam Mostafa	National Consultant-DRRF-Marginal Investment in DRR	Individual Contract	Individual Consultants - National	7,500	No	0			17-Feb-19
5	BGD-0000059039	Md Golam Mostafa	National Consultant-DRRF-Phycosocial Training	Individual Contract	Individual Consultants - National	8,000	No	0			17-Mar-19
6	BGD-0000059041	Md Golam Mostafa	National Consultant-DRRF-M&E and Reporting	Individual Contract	Individual Consultants - National	8,000	No	0			01-Aug-19
7	BGD-0000061414	Md Golam Mostafa	National Consultant-Resource Mobilization	Individual Contract	Individual Consultants - National	8,000	No	0			15-Mar-19
8	BGD-0000061415	Md Golam Mostafa	National Consultant-Dev.framework on SCP	Individual Contract	Individual Consultants - National	7,500	No	0			20-Apr-19
9	BGD-0000061416	Md Golam Mostafa	National Consultant-Dev.framework on SCP (ii)	Individual Contract	Individual Consultants - National	7,500	No	0			20-Apr-19
10	BGD-0000061417	Md Golam Mostafa	National Consultant-Dev.PP on Climate Change	Individual Contract	Individual Consultants - National	10,000	No	0			20-Apr-19



Bureau: RBAP | Business Unit: Bangladesh | Project ID: 00112092 | Year: 2019 | Report Date: February 03, 2019

#	Request ID	Requester Name	Title of Procurement Action	Type of Procurement Action	Procurement Category	Estimated Contract Value (USD)	Is Amendment?	Amendment Value (USD)	Submission Date for Documents	Target Purchase Order Date (if Goods)	Planned Contract Start Date (if Civil Works, IC, or Services)
11	BGD-0000061418	Md Golam Mostafa	National Consultant- Dev.PP on Climate Change (ii)	Individual Contract	Individual Consultants - National	10,000	No	0			20-Apr-19
12	BGD-0000061419	Md Golam Mostafa	National Consultant- Dev.PP on Climate Change (iii)	Individual Contract	Individual Consultants - National	10,000	No	0			20-Apr-19
<b>TOTAL</b>						<b>97,000</b>		<b>0</b>			
<b>Grand Total (Estimated Contract Value+ Amendment Value)</b>							<b>97,000</b>				



## PROJECT MONITORING AND EVALUATION PLAN

Project Title and Duration	: Disaster Response and Recovery Facility (DRRF) from 1 <sup>st</sup> Oct 2018 to 31 Dec 2022
Project ID (Atlas)	001.12092
CPD Outcome/Output	: Disaster Risk Reduction integrated into development planning
UNDAF Output	: By 2020, relevant state institutions, together with their respective partners, enhance effective management of the natural and manmade environment, focusing on improved sustainability and increased resilience of vulnerable individuals and groups.
Strategic Plan Outcome/Output	: Outcome 5, Disaster prevention and risk reduction (also outcome 1, Inclusive and sustainable growth and development)
SDG Goal/Target	The following goals has targeted: SDG Goal 01: No Poverty: Target 1.5 SDG Goal 02: Zero Hunger: Target 2.4 SDG Goal 03: Healthy Lives: Target 3.6 SDG Goal 04: Quality Education: Target 4a. SDG Goal 09: Building Resilience infrastructure: Target 9.1 SDG Goal 11: Sustainable Cities, Target 11.5 SDG Goal 13: Climate Action: target 13.1

### Expected Output 1: UNDP has an effective Disaster Response and Recovery Facility in support of the Government of Bangladesh

Project Output Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)*	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (M&E Cost)	Assumptions and Risks
1.1) UNDP formed SURGE team for response and recovery support and 15 persons trained for SURGE team.	0 (2018) 0(2018)	01 (2019) 15 (2019)	0 (Jan 2019) 0 (Jan 2019)	Review of UNDP office order, record of nomination; training record, manual and report, project M&E report	Published training report with course contains and participants' details.	Bi-annual	DRRF (as implementing facility), Project Manager (PM), Capacity Building Specialist and Associates, M&E Specialist	US # 1000	Assumptions: Qualified and experienced UNDP staffs are available in UNDP CO  Risk: Job change may result in loss of trained officials in the relevant areas.
1.2) Number of DRRF Staffs trained and or participated in attending workshops, Seminars in home and abroad	0 (2018)	2 (2019)	0 (Jan 2019)	Review of Course report, Concept note, Minutes, Brochures	Approved office order for nomination, Minutes, Brochures	Annual	Programme Specialist, R&IG cluster, Capacity Building specialist DRRF		Assumptions: Vacancies for DRRF staffs are available.  Risk: Lack to follow up training or on job training may result in loss of trained capacity in the relevant areas.
1.3) Number of Resource Mobilization Strategy Developed for DRRF	0 (2018)	01 (2019)	0 (Jan 2019)	Review present trends of fundraising opportunities for UNDP	Mapping of partners in support to DRRF's outcome	Bi Annual	Project Manager, Programme Specialist		Assumptions: Government, international foundations, bilateral and multilateral agencies and private sectors Partners have priority to donate DRRF's outcomes.





## PROJECT MONITORING AND EVALUATION PLAN

Expected Output 2: National capacity is further enhanced for resilient recovery to protect development gains from recurrent and extensive disasters		Resources (M&E Cost)	Assumptions and Risks						
Project Output Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (M&E Cost)	Assumptions and Risks
2.1.) Number of disaster management officials from GoB, CSOs and Partner NGOs	340 (2018)	60 (2015)	0 (Jan 2019)	Government office order, partner's notification	GO published, TOT conducted, training module and guidelines published.	Quarterly	DRRF Project Team, M&E Specialist, Consultants	US # 500	Assumptions: Nominations of participants are from different tiers of positions  Risk: Limited or no subsequent TOTs for participants may result in drain of learnings and its application in appropriate field.
2.2.) Progress towards development of a Master plan for Fire Service and Civil Defence (FSCD) is finalized	0 (2018)	01 (2019)	0 (Jan 2019)	Review FSCD's record of consultations and meetings,	Consultations and meetings report, project M&E report	Quarterly	FSCD as lead agency for the preparation of Master Plan with support from UNDP and consultants.	US # 1500	Assumptions: FSCD attitudinal substantial knowledge and understanding in developing Master plan.  Risk: Lack of stakeholder consultation, delay in approval or validation process, new working methods and procedures may take more time than envisages
2.3.) Progress towards development of guidelines on pre and post EQ disaster Recovery Strategy and Recovery Framework for housing and shelter sector and its debris management plan is finalized.	0 (2013)	4 (2016)	0 (Jan 2019)	Meetings, workshops, minutes, formats, booklets, consultation	Published assessment report, consultation s and meetings report,	Bi-annual	DRRF Project Team, M&E Specialist, Consultants.	US # 1500	Assumptions: Resource persons and consultant have substantial knowledge and understanding in developing recovery strategy  Risk: Lack of stakeholder consultation, validations, delay in approval or validation process by Ministry may take more time than envisages
2.4.) Number of training support to MoDMR/DDM in achieving Annual Performance Agreement (multiyear) signed between attached Dept/Agencies and MoDMR	6 (2018)	04 (2019)	Endorsed by the Government	Government office order for training programme with nomination record; Agreement record between Dept/Agencies and MoDMR for conducting training	Published draft documents, consultations and meetings report and minutes, record of approval of the sectoral plan; project M&E report	Bi-annual	MoDMR as lead agency for the training with support from UNDP and consultants.	US # 500	Risk: Delayed approval/ government office order may hamper to achieve the planned targeted results



## PROJECT MONITORING AND EVALUATION PLAN

*Expected Output 3: Disaster affected people, community and businesses are supported, and environmental ecosystem restored, to achieve a resilient recovery for continuation of sustainable development goals (SDGs)*

Project Output Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (M&E Cost)	Assumptions and Risks
3.1) Development of Developing a Rostering system of Technical/Admin/CT Officers/Scout/Volunteers/Media persons to enhance the technical and operational capability of UNDP to manage the Disaster Response and Recovery Facility.	0 (2018)	20 (2019)	0 (Jan 2019)	UNDP web for job circular	Panel for roosting system, List of professional, Engagement of professional in DRRF	Quarterly	DRRF in cooperation with Procurement Unit	US\$ 500	<p><b>Assumptions:</b> Professionals are encouraged to support UNDP's role even the deployment is of temporary or limited time</p> <p><b>Risk:</b> Engagement of professional in Rohingya influx having required experience and expertise may not be interested to relocate during short duration of employment. Finding suitable professional may take more time than envisages and may face more difficulties than expected.</p>
3.2) Number of specifications for standardization of Shelter and Early Recovery packages including NFI is endorsed by the UNDP panel.	0 (2018)	15 (2019)	0 (Jan 2019)	Stakeholder consultation workshop/meeting records; draft specification, technical inputs,	Minutes on standardization panel board meeting, market survey report, price and goods availability	Bi-annual	DRRF in coordination with IFRC, NGO partners and government ministries	US\$ 500	<p><b>Assumptions:</b> Standard shelter and NFI materials are available in bulk and price is reasonable with slandered specification.</p> <p><b>Risk:</b> Delay in specification review and its approval by panel</p>
3.3) Progress towards development of Zone and hazards specific mapping of implementing Partners/NGO and developing 4W matrix for response and recovery initiatives by DRRF	0 (2018)	01 (2019)	0 (Jan 2019)	UNDP web for NGO selection and mapping, list from NGO Bureau, PKSF	Panel for mapping NGOs, thematic and hazard specific engagement of NGO in disaster management	Quarterly	DRRF in cooperation with Procurement Unit	US\$ 1,000	<p><b>Assumptions:</b> NGOs are encouraged to support UNDP's role even the deployment is of temporary or limited time.</p> <p><b>Risk:</b> Concentration of NGOs in Rohingya influx having required experience and expertise may not be interested to relocate its resources to other part(s) of the country during short duration of employment.</p>
3.4) Number of events on technical and logistic support to LGIs/DDM/MoDMR/CSO (Day/event observation and celebration, attending global seminars, publication etc.	3 (2018)	03 (2019)	Endorsed by the Government	Government office order for training programme with nomination record; Agreement record between Dept/Agencies and MoDMR for conducting training	Published draft documents, consultations and meetings report and minutes, record of approval of the sectoral plan; project M&E report	Bi-annual	MoDMR as lead agency for the training with support from UNDP and consultants.	US # 1,000	<p><b>Risk:</b> Delayed approval/ government office order may hamper to achieve the planned targeted results.</p>

*Signature*  
20/11/19

**Shah Zahidur Rahman**  
Project Manager a.i  
Disaster Response & Recovery Facility  
UNDP Bangladesh





## Annual Work Plan (AWP) for 2019: Version 'C'

Atlas Project ID: 00113842  
**Atlas Output ID: 00112436**  
 Project/Programme Title:  
**Solid Waste Management (SWM)**  
 UNDAF Outcome:  
 Applicable Output(s) from the UNDP Strategic Plan:  
 CPD Outcome:  
 CPD Output(s):

**By 2020, relevant state institutions, together with their respective partners, enhance effective management of the natural and manmade environment, focusing on Crisis Prevention and Recovery**

Disaster Risk Reduction integrated into development planning  
 The immediate relief and Disaster Response needs of severely disaster affected people are met

EXPECTED OUTPUTS <i>Components or major interim Results of the project; To be shown as Activities in Atlas</i>	Timeframe				Responsible Party	Fund Code	Planned Budget			
	Q1	Q2	Q3	Q4			Donor	Budget Code	Budget Description	Amount (USD)
<b>Atlas Activity # 1: Developing Waste Management System</b>										
<b>PLANNED ACTIVITIES</b> <i>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas</i>										
1. Activity Result: <b>Quick impact waste management project</b>										
- Action 1: <b>Piloting the Clean-up in Teknaf Municipality.</b>	X	X			UNDP	30000	00555	72100	Contractual Service-NGO/IP	16,670
- Action 2: <b>Hiring 2 NGO partners</b>	X				UNDP	30000	00555	72100	Contractual Service-NGO/IP	0
- Action 3: <b>Waste clearing campaign in camps and host comm.</b>		X			UNDP	30000	00555	72100	Contractual Service-NGO/IP	32,121
- Action 4: <b>Create immediate Cash-for-Work (CFW) in waste collection and area clean-up in gender balance arrangement</b>		X			UNDP	30000	00555	72100	Contractual Service-NGO/IP	381,636
- Action 5: <b>Procurement of personal protective equipment (PPE) &amp; working tools</b>	X	X			UNDP	30000	00555	72100	Contractual Service-NGO/IP	106,773
2. Activity Result: <b>Basic waste management system</b>										
- Action 1: <b>Piloting the basic SWM in Teknaf Municipality.</b>	X	X			UNDP	30000	00555	72100	Contractual Service-NGO/IP	17,950
- Action 2: <b>Development of SWM system in camps and host com.</b>		X	X	X	UNDP	30000	00555	72100	Contractual Service-NGO/IP	4,808
- Action 3: <b>Design and introduce SWM system/ network and day to day operation of waste collection, segregation, recovery and safe disposal through cash for works</b>			X	X	UNDP	30000	00555	72100	Contractual Service-NGO/IP	64,087
- Action 4: <b>Construction of intermediate solid waste pits through cash for works</b>			X		UNDP	30000	00555	72100	Contractual Service-NGO/IP	6,505
- Action 5: <b>Procurement of working tools and perimeter/gate material for waste pit</b>			X		UNDP	30000	00555	72100	Contractual Service-NGO/IP	8,339
3. Activity Result: <b>New waste management infrastructure</b>										
- Action 1: <b>Employ consultant for landfill needs assessment/site search/feasibility studies</b>	X	X			UNDP	30000	00555	71300	National Consultant	25,000
- Action 2: <b>Employ consultant for inception studies and development of design criteria and options</b>	X	X			UNDP	30000	00555	71300	National Consultant	33,000
- Action 3: <b>Employ consultant to conduct Environmental impact</b>		X	X		UNDP	30000	00555	71300	National Consultant	26,400
- Action 4: <b>Employ local company/consultant to do topographic documents &amp; tender process</b>	X	X			UNDP	30000	00555	71300	National Consultant	21,600
- Action 5: <b>Hire consultant to do landfill detail design, tender documents &amp; tender process</b>			X	X	UNDP	30000	00555	71300	National Consultant	105,000
- Action 6: <b>Engage contractors for the construction of Landfill</b>					UNDP	30000	00555	71300	National Consultant	0
- Action 7: <b>Procure equipment for landfill operation</b>					UNDP	30000	00555	71300	National Consultant	0
- Action 8: <b>Handover the landfill to government</b>					UNDP	30000	00555	71300	National Consultant	0
<b>General Management Services (GMS) x %</b>	X	X	X	X	UNDP	30000	00555	75100	Facilities & Administration	67,951
<b>2019 Target / Deliverables:</b>										
<b>Baseline:</b>										
<b>Total of Atlas Activity # 1</b>										<b>917,339</b>

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EXPECTED OUTPUTS Components or major Interim Results of the project; To be shown as Activities in Atlas	PLANNED ACTIVITIES Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas	Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Planned Budget	
		Q1	Q2	Q3	Q4					Budget Description	Amount (USD)
Atlas Activity # 2: Changing Behaviours and Attitudes	1. Activity Result										
	1. Activity Result: <b>Recycling &amp; livelihoods development</b>										
	- Action 1: Develop communication strategy for the SWM project.	X				UNDP	30000	00555	71300	National Consultant	10,500
	- Action 2: Hiring 2 NGO partners	X				UNDP	30000	00555	72100	Contractual Services	0
	- Action 2: Develop business plans, budgets and operation plans with grantees and SWM livelihoods expansion and campaign for recycling/composting		X	X	X	UNDP	30000	00555	72100	Contractual Services	17,725
	- Action 3: Support the establishment of sustainable and profitable job and business opportunities in the entire waste management chain: collection, recycling, re-use, disposal and composting			X	X	UNDP	30000	00555	72100	Contractual Service-NGO/IP	87,818
	- Action 4: Provision of SWM livelihoods-related equipment to small scale community-based businesses		X	X	X	UNDP	30000	00555	72100	Contractual Services	161,000
	- Action 5: Conduct workshops and trainings for successful grantees				X	UNDP	30000	00555	72100	Contractual Service-NGO/IP	9,027
	- Action 6: Hiring consultant to conduct specific SWM Livelihoods trainings				X	UNDP	30000	00555	71300	National Consultant	16,550
	2. Activity Result: <b>Local government engagement and capacity building</b>										
	- Action 1: Teknaf Advisory Technical Group	X	X	X		UNDP	30000	00555	71300	National Consultant	4,000
	- Action 2: Support the capacity of UNO staff and union pourishad in operational and execution of SWM activities	X	X	X	X	UNDP	30000	00555	75700	Training & workshops	10,200
	- Action 3: Technical and financial support to UNO and Union Pourishad on the operational SWM activities	X	X	X	X	UNDP	30000	00555	75700	Training & workshops	33,144
	- Action 4: Hire consultant for landfill operation training					UNDP	30000	00555	71300	National Consultant	0
	- Action 5: Logistical support for site visit, assessment and monitoring	X	X	X	X	UNDP	30000	00555	71600	Travel	12,300
3. Activity Result: <b>Household engagement for improved segregation and recycling of waste</b>											
- Action 1: Pilot the project in Teknaf (Field Facilitator)	X	X			UNDP	30000	00555	71400	Contractual services - individual	8,930	
- Action 2: Develop plans and implement the households level engagement segregation and recycling		X	X	X	UNDP	30000	00555	72100	Contractual Service-NGO/IP	4,283	
- Action 3: Provision of waste bins for households and markets		X	X	X	UNDP	30000	00555	72100	Contractual Service-NGO/IP	100,919	
- Action 4: Community training on waste segregation and household level composting		X	X	X	UNDP	30000	00555	72100	Contractual Service-NGO/IP	9,233	
- Action 5: Provision of materials and tools for household level composting		X	X	X	UNDP	30000	00555	72100	Contractual Service-NGO/IP	18,465	


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EXPECTED OUTPUTS Components or major interim Results of the project; To be shown as Activities in Atlas	PLANNED ACTIVITIES		Timeframe				Responsible Party	Fund Code	Donor	Budget Code	Budget Description	Amount (USD)
	Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas		Q1	Q2	Q3	Q4						
4. Activity Result: "3Rs" awareness campaign (Reduce, Reuse, Recycle)	- Action 1: Implementing campaign in Teknaf municipality		X	X			UNDP	00555	72100	Contractual Services/ NGO	4,500	
	- Action 2: Develop plans and implement the 3R awareness campaign			X	X		UNDP	00555	72100	Contractual Service-NGO/IP	6,213	
	- Action 3: Provision of communal waste bins and banner for public awareness campaign in public facilities			X	X		UNDP	00555	72100	Contractual Service-NGO/IP	43,855	
	- Action 4: Instalment of Garbage Bank and conduct awareness training on waste 3R at schools			X	X		UNDP	00555	72100	Contractual Service-NGO/IP	18,273	
	- Action 5: Awareness campaign on SWM through radio programme			X	X		UNDP	00555	72100	Contractual Services/ Radio	3,050	
Baseline:	5. Activity Result: Contingency planning											
Indicators:	- Action 1: Hiring NGO partners to plans and implement the contingency SWM clearance		X	X			UNDP	00555	71300	National Consultant	4,068	
	- Action 2: Cash for works for disaster waste cleaning		X	X			UNDP	00555	72100	Contractual Services	22,954	
	- Action 3: Procurement of working tools for debris removal		X	X			UNDP	00555	72100	Contractual Services	17,777	
	- Action 4: Hire contractor to prepare site for hazardous waste and disaster debris			X	X		UNDP	00555	75700	Training & Workshops	11,250	
2019 Target / Deliverables:	General Management Services (GMS) x %		X	X	X	UNDP	30000	00555	75100	Facilities & Administration	50,879	
<b>Total of Atlas Activity # 2</b>												686,862
Atlas Activity # 3: Technical Assistance and Management Cost (Project Support Costs)	1. Activity Result: Mobilize Technical assistance											
Baseline:	- Action 1: Recruitment of Different International Technical Experts		X	X	X		UNDP	00555	71200	International consultant	149,738	
	- Action 2: Engage International waste management coordinator from MSB		X				UNDP	00555	71300	National Consultant /MSB	3,000	
	- Action 3: Engage International WM Livelihoods Specialist from MSB		X				UNDP	00555	71300	National Consultant /MSB	4,500	
	- Action 4: Recruitment of national waste management specialist		X	X	X		UNDP	00555	71400	Contractual services - individual	41,700	
	- Action 5: Recruitment of a national infrastructure and livelihoods support person		X	X	X		UNDP	00555	71400	Contractual services - individual	22,000	
	- Action 6: Recruitment of a national community mobilization support person		X	X	X		UNDP	00555	71400	Contractual services - individual	22,000	
Baseline:	2. Activity Result: Management Cost											
	- Action 1: Travel and DSA		X	X	X		UNDP	00555	71600	Travel	20,000	
	- Action 2: Security		X	X	X		UNDP	00555	73100	UNDP contribution	4,000	
	- Action 3: Office stationery		X	X	X		UNDP	00555	72500	Supplies	3,000	
	- Action 4: Premises and utilities				X	UNDP	00555	73100	UNDP contribution	15,000		


EXPECTED OUTPUTS Components or major interim Results of the project; To be shown as Activities in Atlas	PLANNED ACTIVITIES Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas	Timeframe				Responsible Party	Fund Code	Planned Budget			
		Q1	Q2	Q3	Q4			Donor	Budget Code	Budget Description	Amount (USD)
Indicators:	- Action 6: Monitoring and evaluation		X	X	X	UNDP	30000	00555	71400	Contractual services - individual	21,000
2019 Targets/Deliverables:	- Action 7: UNDP office support	X	X	X	X	UNDP	30000	00555	71400	Contractual services - individual	8,000
Related CPD Outcome:	- Action 8: Communication and visualization	X	X	X	X	UNDP	30000	00555	74200	Communication products	7,220
	- Action 9: Audit			X	X	UNDP	30000	00555	74100	Audit	5,000
	General Management Services (GMS) x %	X	X	X	X	UNDP	30000	00555	75100	Facilities & Administration	26,093
Total of Atlas Activity # 3											
Total 2019 Project Budget											
1,956,451											

Output	USD
Output-1	917,339
Output-2	686,862
Output-3	352,250
<b>Total:</b>	<b>1,956,451</b>
DONORS:	
Swedish-SIDA	1,956,451
IOM-ECCHO	
UNHCR	
<b>Total Programmable Budget</b>	<b>1,956,451</b>
Implementing Agency	
UNDP :	1,956,451
NIM DP :	
NIM :	
<b>Total Project Budget:</b>	<b>1,956,451</b>

  
**Mir. Ali Asgar**  
 Programme Management Advisor  
 UNDP Cox's Bazar  
 Date:

  
**Arif Abdullh Khan**  
 Programme Analyst, R&IG  
 UNDP Bangladesh

  
**Md Khurshid Alam**  
 Assistant Resident Representative  
 UNDP Bangladesh

  
**Sudipto Mukherjee**  
 Resident Representative a.i  
 UNDP Bangladesh

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.



**Project Name (SOLID WASTE MANAGEMENT PROJECT- SWM) Procurement Plan - 2019**

Country Office: Bangladesh  
Submitted by: Mr Ali Asgar  
Date: 14-Jan-19

Instructions:  
- Only include procurements to be done by UNDP for DIM, Management, support-to-NIM projects  
- If you need additional lines, right-click and "insert" rows, do not copy-paste, to keep drop-down menus & format.

Project Name	Project ID	Type of Procurement Action	Title of Procurement Action	Procurement Category	Description of goods, services or works required	Unit of Measure	Quantity	Estimated Unit Price in USD	Estimated Total Price in USD	Multi-year contract/in USD		Is Amendment?	Amendment Value (USD)	Procurement request submission date	Target Purchase Order Date (if Goods) and	Final Delivery Date of Good/Service	End user of goods, services or works	Procurement Process Status	Remarks
										2019	2020								
SWM	00112436	Services	NGO	NGO/CSO Engagement	Procurement of NGO for Impact waste clearing	EA	2	\$520,450.00	\$1,040,900.00	\$805,024.00	\$235,876.00	No	\$0.00	01-Jan-19	15-Mar-19	31-Dec-20	Communities	Initiated	
SWM	00112436	Services	NGO	NGO/CSO Engagement	Procurement of NGO for development of plan and implementation of SWM livelihoods and institutional	EA	2	\$263,175.00	\$526,350.00	\$421,536.00	\$104,814.00	No	\$0.00	01-Jan-19	01-Mar-19	31-Dec-20	Communities	Initiated	
SWM	00112436	Services	Individual Consultant (IC) - Local	Others	Data collection (phase II) + Teknaf Workshop	EA	2	\$2,000.00	\$4,000.00	\$4,000.00	\$0.00	No	\$0.00	18-Jan-19		07-Feb-19	UNDP	Initiated	
SWM	00112436	IC	Individual Consultant (IC) - Local	Others	Data collection (phase II): Coordinator	EA	1	\$1,927.71	\$1,927.71	\$1,927.71	\$0.00	No	\$0.00	18-Jan-19		07-Feb-19	UNDP	Contract Mgmt	
SWM	00112436	Goods	Other Goods	Others	Teknaf municipality pilot project implementation - Equipments	EA	1	\$10,176.00	\$10,176.00	\$10,176.00	\$0.00	No	\$0.00	01-Feb-19		01-Feb-19	UNDP	Initiated	
SWM	00112436	Services	Consulting Firm Services	Others	Project Communication strategy	EA	1	\$10,500.00	\$10,500.00	\$10,500.00	\$0.00	No	\$0.00	01-Feb-19		01-Mar-19	UNDP	Not Started	
SWM	00112436	Services	Workshop/Conference facilities	Workshop/Seminar and/or Catering Group	Teknaf Technical Advisory Group	EA	1	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	No	\$0.00	27-Feb-19		15-Mar-19	UNDP	Initiated	
SWM	00112436	Services	Other Services	Others	Teknaf municipality pilot project implementation - CIV	EA	1	\$12,201.00	\$12,201.00	\$12,201.00	\$0.00	No	\$0.00	01-Feb-19		20-Mar-19	Communities	Initiated	
SWM	00112436	Goods	Stationery & Office consumables	Others	Teknaf municipality pilot project implementation - Training & communication	EA	1	\$13,430.00	\$13,430.00	\$13,430.00	\$0.00	No	\$0.00	01-Feb-19		01-Mar-19	Communities	Initiated	
SWM	00112436	Civil Works	Construction Works	NGO/CSO Engagement	Teknaf municipality pilot project implementation - Construction works	EA	1	\$12,243.00	\$12,243.00	\$12,243.00	\$0.00	No	\$0.00	01-Feb-19		15-Feb-19	Communities	Initiated	
SWM	00112436	Services	Consulting Firm Services	NGO/CSO Engagement	Sanitary landfill needs assessment/site search/feasibility studies	EA	1	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00	No	\$0.00	25-Jan-19		15-Feb-19	Communities	Solicitation	
SWM	00112436	Services	Consulting Firm Services	NGO/CSO Engagement	Geographical/topographical survey and mapping	EA	1	\$21,600.00	\$21,600.00	\$21,600.00	\$0.00	No	\$0.00	01-Jan-19		15-Feb-19	Communities	Solicitation	
SWM	00112436	IC	Individual Consultant (IC) - Intl.	Others	Different international Technical Experts	EA	1	\$149,737.50	\$149,737.50	\$149,737.50	\$0.00	No	\$0.00	01-Feb-19		25-Feb-19	UNDP	Solicitation	
SWM	00112436	Services	Other Services	Others	Contingency planning	EA	1	\$44,750.00	\$44,750.00	\$44,750.00	\$0.00	No	\$0.00	01-Mar-19		01-May-19	UNDP	Not Started	
SWM	00112436	Services	Other Services	Others	Inception studies and development of design criteria	EA	1	\$33,000.00	\$33,000.00	\$33,000.00	\$0.00	No	\$0.00	01-Aug-19		01-Dec-19	UNDP	Not Started	
SWM	00112436	Services	Other Services	Others	Environmental impact assessment	EA	1	\$26,400.00	\$26,400.00	\$26,400.00	\$0.00	No	\$0.00	01-Aug-19		01-Dec-19	Communities	Not Started	
SWM	00112436	Services	Other Services	Others	Detailed design, tender documents & tender process	EA	1	\$105,000.00	\$105,000.00	\$105,000.00	\$0.00	No	\$0.00	01-Aug-19		01-Dec-19	UNDP	Not Started	
SWM	00112436	Services	Individual Consultant (IC) - Local	Others	Training on specific SWM livelihoods	EA	1	\$16,550.00	\$16,550.00	\$16,550.00	\$0.00	No	\$0.00	01-Aug-19		01-Dec-19	UNDP	Not Started	
SWM	00112436	Services	Other Services	Others	Procurement of SWM livelihoods-related equipment to small scale community	EA	1	\$80,500.00	\$80,500.00	\$80,500.00	\$0.00	No	\$0.00	01-Apr-19		01-Sep-19	Communities	Not Started	
SWM	00112436	Services	Other Services	Others	Radio programme on waste management	EA	1	\$6,100.00	\$6,100.00	\$6,100.00	\$0.00	No	\$0.00	04-Apr-19		04-May-19	Communities	Not Started	Micro Purchases
<b>Total Estimated 2019 Procurement Plan (USD)</b>										<b>\$1,803,675.21</b>	<b>\$340,690.00</b>								

Reconciliation

Total	1,803,675
Less MIC-6,100	6,100
<b>Total PROMPT to be</b>	<b>1,797,575</b>
PROMPT ID	2,117,016
	119,141
To be deducted from ID# 59153	319,441

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Bureau: RBAP | Business Unit: Bangladesh | Project ID: 00112436 | Year: 2019 | Report Date: February 05, 2019

#	Request ID	Requester Name	Title of Procurement Action	Type of Procurement Action	Procurement Category	Estimated Contract Value (USD)	Is Amendment?	Amendment Value (USD)	Submission Date for Documents	Target Purchase Order Date (if Goods)	Planned Contract Start Date (if Civil Works, IC, or Services)
1	BGD-0000058001	Md Golam Mostafa	Hiring National Consultant-Data Collection-SWM	Individual Contract	Individual Consultants - National	1,500	No	0	0		10-Jan-19
2	BGD-0000058099	Md Golam Mostafa	IC for Waste Management Livelihood Specialist	Individual Contract	Individual Consultants - International	60,000	No	0	0		25-Jan-19
3	BGD-0000058135	Md Golam Mostafa	NGO for SWM LHs & Public Campaign Project-Teknaf, CXB	Services	NGO/CSO Engagement	250,000	No	0	0		20-Jan-19
4	BGD-0000058142	Md Golam Mostafa	NGO for SWM LHs & Public Campaign Project-Ukhia, CXB	Services	NGO/CSO Engagement	250,000	No	0	0		20-Jan-19
5	BGD-0000058148	Md Golam Mostafa	NGO for SWM in Host Communities & Camps-Teknaf, CXB	Services	NGO/CSO Engagement	500,000	No	0	0		20-Jan-19
6	BGD-0000058153	Md Golam Mostafa	NGO for SWM Project in Host Communities and Camps, Ukhia CXB	Services	NGO/CSO Engagement	500,000	No	0	0		20-Jan-19
7	BGD-0000058338	Md Golam Mostafa	SWM-Feasibility Study and LF Site Selection	Services	Consultancy Services - Firms	46,000	No	0	0		25-Jan-19
8	BGD-0000058879	Habiqul Islam	Int. Consultant	Individual Contract	Individual Consultants - National	4,000	No	0	0		07-Feb-19
9	BGD-0000058882	Habiqul Islam	National Consultant-Data Collection 2nd phase	Individual Contract	Individual Consultants - National	428	No	0	0		13-Jan-19
10	BGD-0000058886	Habiqul Islam	Contractual services	Goods	Waste Management Equipment	10,176	No	0	0	28-Feb-19	
11	BGD-0000058897	Habiqul Islam	Hiring of consulting firms	Services	Consultancy Services - Firms	10,500	No	0	0		01-Feb-19



#	Request ID	Requester Name	Title of Procurement Action	Type of Procurement Action	Procurement Category	Estimated Contract Value (USD)	Is Amendment?	Amendment Value (USD)	Submission Date for Documents	Target Purchase Order Date (if Goods)	Planned Contract Start Date (if Civil Works, IC, or Services)
12	BGD-0000058929	Habiqul Islam	Workshop/Training	Services	Workshop / Seminar Cost (Location and/or Catering)	4,000	No	0			27-Dec-19
13	BGD-0000058932	Habiqul Islam	Training and communication materials	Goods	Other Goods - Teknaf municipality pilot project implementation - Training&Communication materials	12,201	No	0	01-Mar-19		
14	BGD-0000058937	Habiqul Islam	Contractual service	Services	NGO/CSO Engagement	13,430	No	0			15-Feb-19
15	BGD-0000058943	Habiqul Islam	NGO Engagement	Services	NGO/CSO Engagement	12,243	No	0			15-Feb-19
16	BGD-0000058945	Habiqul Islam	NGO Engagement	Services	NGO/CSO Engagement	25,000	No	0			31-Jan-19
17	BGD-0000058948	Habiqul Islam	Consulting firm	Services	NGO/CSO Engagement	21,600	No	0			01-Feb-19
18	BGD-0000058949	Habiqul Islam	Individual Contractor-Different technical expert	Individual Contract	Individual Consultants - International	89,738	No	0			15-Feb-19
19	BGD-0000058956	Habiqul Islam	Consulting Service	Services	Consultancy Services - Firms	44,750	No	0			15-Mar-19
20	BGD-0000058962	Habiqul Islam	Other services	Services	Consultancy Services - Firms	33,000	No	0			01-Aug-19
21	BGD-0000058966	Habiqul Islam	National Consultant	Individual Contract	Individual Consultants - National	26,400	No	0			01-Dec-19
22	BGD-0000058970	Habiqul Islam	National Consultant	Individual Contract	Individual Consultants - National	105,000	No	0			31-Dec-19
23	BGD-0000058972	Habiqul Islam	National Consultant	Individual Contract	Individual Consultants - National	16,550	No	0			01-Sep-19
24	BGD-0000058974	Habiqul Islam	Service	Services	Consultancy Services - Firms	80,500	No	0			21-Apr-19
<b>TOTAL</b>						<b>2,117,016</b>		<b>0</b>			

Bureau: RBAP | Business Unit: Bangladesh | Project ID: 00112436 | Year: 2019 | Report Date: February 05, 2019

#	Request ID	Requester Name	Title of Procurement Action	Type of Procurement Action	Procurement Category	Estimated Contract Value (USD)	Is Amendment?	Amendment Value (USD)	Submission Date for Documents	Target Purchase Order Date (if Goods)	Planned Contract Start Date (if Civil Works, IC, or Services)
<b>Grand Total (Estimated Contract Value+ Amendment Value)</b>											
								2,117,016			



Solid Waste Management									
Project Title and Duration:									
Project ID (Alias): 00112436									
UNDAF/CPD Outcome: By 2020, relevant state institutions, together with their respective partners, enhance effective management of the natural and manmade environment, focusing on improved									
Strategic Plan Outcome: Crisis Prevention and Recovery									
Output 1.1 QUICK IMPACT WASTE REMOVAL PROJECTS									
Project Output Indicators	Baseline 2018	Target 2021	Progress Against Target (M/Y)*	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.1.1 Number of camps/host communities where uncontrolled piles of solid waste have been cleared;	0	25		Data from project MIS; 100% Spot-checks to verify	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			
1.1.2 Number of women and men benefiting from waste clearance	0	480,000		Project MIS	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			
1.1.3 Cubic meters of waste cleared	0	33,000		Measurements to be recorded monthly; verification of 30% sample by supervisors weekly		Quarterly			
1.1.4 Total number of labour days created under quick income schemes	0	100,000		Project MIS – muster roll record of beneficiaries, person-days worked, cash disbursed; 100% verification Bi-weekly.	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			
Output 1.2: BASIC WASTE MANAGEMENT SYSTEM									
Project Output Indicators	Baseline 2018	Target 2021	Progress Against Target (M/Y)*	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.2.1 Number of camps/ villages with functioning SWM system	0	25		Data from project MIS	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			
1.2.2 Total population benefiting from the established and functioning systems	0	500,000		Data from project MIS	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			
1.2.3 Number of waste bins distributed at the community level	0	12,300		Data from project MIS	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			
1.2.4 Cubic meters of solid waste collected and disposed of through maintenance systems	0	-		Measurements to be recorded ; verification of 30% sample by supervisors		Quarterly			
1.2.5 Reduction in water contamination	0	1		WHO SOURCE WATER Testing		Half Yearly			
Output 1.3: NEW WASTE MANAGEMENT INFRASTRUCTURE									
Project Output Indicators	Baseline 2018	Target 2021	Progress Against Target (M/Y)*	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
1.3.1 Total number of locations / communities served by a new landfill	0	2 UPAZILLAS		Data fro MIS	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			
1.3.2 New landfill constructed according to standards	0	1		Data fro MIS	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			
1.3.3 Cubic meters of waste disposed at the new landfill	0			Measurements to be recorded monthly; verification of 30% sample by supervisors weekly		Monthly			
Output 2.1 RECYCLING AND LIVELIHOODS DEVELOPMENT									

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2.4.1 Number of bins distributed in public locations	0	1,500	Data from project MIS	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly		
2.4.2 % of waste segregated in public facilities	0	50	Interviews to be recorded monthly; verification of 30% sample by supervisors weekly	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly		
2.4.3 % of targeted HH who demonstrate basic knowledge about RRR (Reduce, Reuse, Recycle) (one per household)	0	60	Sample from 'people' affected by intervention; face-to-face interviews to record changes in Knowledge, Awareness and practice	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly		
2.4.4 % of targeted HH exposed to radio campaigns (two per household)	0	-	Sample from 'people' affected by intervention; face-to-face interviews to record changes in Knowledge, Awareness and practice				

**Output 2.5 CONTINGENCY PLANNING**

Project Output Indicators	Baseline 2018	Target 2021	Progress Against Target (M/Y)*	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
2.5.1 Number of camps and villages covered by contingency plans	0	25		Data from project MIS	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			
2.5.2 Emergency scenarios identified	0	Y		Data from project MIS	Data and analysis of surveys will be available in a report that will be available to the public	Quarterly			

**EVALUATION**

Evaluation Title	UNDP Strategic Plan Outcome	Partners	Evaluation commissioned by (if not UNDP)	Type of Evaluation	Planned Evaluation Completion Date (Month/Year)	Estimated Cost	Provisional Source of Funding
<i>Please add the title.</i>	<i>For example,</i> SP Outcome 5: communities are able to reduce the likelihood of conflict and lower the risk of natural disasters.	<i>For example,</i> Ministry of Environment and Forest, Ministry of Local Government	<i>For example,</i> GEF	<i>For example,</i> Mid-term Project Evaluation <i>Ex),</i> Outcome Evaluation, Impact Evaluation, Final Project Evaluation	<i>For example,</i> Jul-17	<i>For example,</i> US \$60,000	<i>For example,</i> Donor resources

<sup>1)</sup> A number of evaluations with be completed collaboratively with development partners, including EC, DFID, Danida and others

**UNDP Bangladesh Recruitment Plan - 2019**  
**Project/Country Office: Solid Waste Management (SWM) Project, Cox's Bazar**

**1. Position management- Existing Staff (both national and international if applicable)**

Name	Position title	Contract modality	Contract Category /Band	No. Positions	Contract end date	Planned extension	Remarks	Funding availability
Saleha Akhter	Community Mobilization Officer	SC	SB3	1	12/1/2019	12/31/2020	May be further extended	Yes
Md. Abul Kalam	Driver Cum Messenger	SC	SB1	1	7/9/2019	12/31/2019	May be further extended	Yes
Ananda Barua	Driver cum Messenger	SC	SB1	1	12/16/2019	12/31/2019	May be further extended	Yes

**2. Recruitment Plan for 2019 - New Hire**

Position	Annual Work Plan reference	Contract modality	Number of positions	Category/Band	Contract duration	Expected Date of joining	Funding availability
Vacant	SC	SB4	1		12/31/2020	Under process	Yes
Vacant	SC	SB3	1		12/31/2020	Under process	Yes

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Total Budget by Output		USD
Output-1		2,910,924
Output-2		1,059,781
Output-3		908,860
Total:		4,879,565
DONORS:		
Swedish-SIDA		4,879,565
ICM-ECCHO		
UNHCR		
Total Programmable Budget		
Total by Implementing Agency		4,879,565
UNDP DCOS :		4,879,565
NIM DP :		
NIM :		
Total Project Budget:		4,879,565



Mir Ali Asgar  
Programme Management Advisor  
DRRF Project, UNDP

Arif Abdullah Khan  
Programme Analyst, R&IG  
UNDP Bangladesh

Md. Khurshid Alam  
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Notes

- GMS
- DPC
- Evaluation
- Audit
- Security Costs
- Communications cost



**Annual Work Plan (AWP) for 2020: Version- 'C'**

Atlas Project ID: 00113842	<b>Disaster Risk Reduction</b>	
Atlas Output ID: 00112438	By 2020, relevant state institutions, together with their respective partners, enhance effective management of the natural and manmade environment, focusing on improved sustainability and increased resilience of vulnerable individuals and groups.	
Project/Programme Title:	Resilience-building	
UNDAF Outcome:	Enhance effective management of the natural and man-made environment focusing on improved sustainability and increased resilience of vulnerable individuals and group	
Applicable Output(s) from the UNDP Strategic Plan:	CPD Output(s):	
CPD Outcome:	OUTPUT 3.1.: Government institutions have improved capacities, and institutional and legal frameworks to respond to and ensure resilient recovery from earthquakes, weather extremes, and environmental emergencies	

EXPECTED OUTPUTS	PLANNED ACTIVITIES					Planned Budget					
	Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas	Q1	Q2	Q3	Q4	Responsible Party	Fund Code	Donor	Budget Code	Amount (USD)	
<b>Atlas Activity # 1: Local Government Capacity</b> 1. Strengthen capacity to manage extreme weather and disaster impacts in the host community, caps and Rohingya settlements 7.1 Baseline: 0 Target value: 10	1. Activity Result: Local government capacity to manage disaster and extreme weather events in the context of the Rohingya crisis is strengthened 1.1 Capacity development activities with Disaster Management Committees 1.2 Embed Technical, Information Management and Field Officers 1.3 Provision of Key Operational Equipment to DDM field structure 1.4 Communication with the community General Management Services (GMS) x 8%	X	X	X	X	Action Aid	30000	00043	72100	Contractual Services/NGO (Action Aid) Service Contract-Individual Equipment and Furniture Communications Facilities & Administration	165,000 50,252 6,395 21,265 19,433
<b>Total of Atlas Activity # 01</b>											
<b>262,345</b>											

<b>Atlas Activity # 2: Rohingya Humanitarian Response</b> 7.2 Indicator a % of sector coordinators, Heads of Sub-Office, DC, and RRRC represented in end of year review on disaster	2. Activity Result: The Rohingya humanitarian response system and actors' disaster risk management and preparedness efforts are informed by localized technical advice and coordinated with the Government of Bangladesh 2.1 Facilitate and contribute to specific disaster preparedness, response and risk reduction processes and government liaison as agreed with ISCC secretariat 2.2 Analyse outcomes and share lessons learnt of the disaster risk management and preparedness initiatives and actions of the response actors for learning and future 2.3 Communication with the humanitarian community General Management Services (GMS) x 8%	X	X	X	X	UNDP	30000	00043	61300	Salary & Post Adj Cst-IP Staff Service Contract-Individual International Consultant Travel Training, Workshops	35,103 32,351 3,290 468 195
<b>Total of Atlas Activity # 02</b>											
<b>82,520</b>											

<b>Atlas Activity # 3: Project Management (DRR)</b> Technical Assistance and Management Cost (Project Support Costs)	3. Activity Result: Project Management Cost 3.1 HR - Project Manager	X	X	X	X	UNDP	30000	00043	61300	Salary & Post Adj Cst-IP Staff	35,103
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EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Planned Budget					
		Q1	Q2	Q3	Q4			Donor	Budget Code	Budget Description	Amount (USD)		
Components or major interim Results of the project. To be shown as Activities in Atlas	Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- no* to be included in Atlas												
	3.2 HR - National project management staff (Finance Associate, Driver)				X	UNDP	30000	00043	71400	Service Contract-Individual	10,646		
	3.3 Travel	X	X			UNDP	30000	00043	71600	Travel	8,999		
	3.4 Furniture	X				UNDP	30000	00043	72200	Equipment and Furniture	200		
	3.5 Security	X	X	X		UNDP	30000	00043	63500	Insurance and Security	676		
	3.6 Office stationeries and supplies	X	X	X		UNDP	30000	00043	72500	Supplies	1,042		
	3.7 Premises and Utilities	X	X	X		UNDP	30000	00043	73100	Rental & Maint-Premises	7,895		
	3.8. Visibility- facebook ads		X	X		UNDP	30000	00043	74200	Advertisement	1,500		
	3.9 Monitoring and Evaluation			X		UNDP	30000	00043	71400	Service Contract-Individual	19,560		
	General Management Services (GMS) x 8%	X	X	X	X	UNDP	30000	00043	75100	Facilities & Administration	6,850		
<b>Total of Atlas Activity # 03</b>											92,471		
<b>Atlas Activity # 4: Women Entrepreneurship-Mashroom</b>	<b>4. Activity Result: Women Entrepreneurship Programme (Donor: UNHCR)</b>												
500 # of local community members (women) benefiting from project	4.1 Support to local Women enterprise MWDA for training on Mushroom production in Ukhaia and Teknaf, Cox's Bazar				X	UNDP	30000	00040	72600	Micro-Capital Grant	30,700		
	General Management Services (GMS) x 8%				X	UNDP	30000	00040	75100	Facilities & Administration	2,416		
<b>Total of Atlas Activity # 04</b>											32,616		
<b>Atlas Activity # 5: Access to improve forecasting info and multi-hazard risks</b>	<b>5. Activity Result: Government, development, and humanitarian stakeholders have access to improved forecasting information and multi-hazard risk maps to support planning and decision-making</b>												
Indicator 5.1 Indicator 1.1 Availability of high-resolution short-range forecast product for Rohingya camp areas and seasonal forecast products centered on Cox's Bazar	5.1 Development of forecast products	X	X	X		UNDP	30000	10282	72100	Contractual services	77,400		
Target:													
Available high-resolution weather forecast product (9km x 9 km) centered on key camp areas; Seasonal Baseline: Analysis of risk and vulnerability for upcoming disaster seasons done on ad-hoc.	5.2 Capacity development of Bangladesh Meteorological Department.	X	X	X		UNDP	30000	10282	71600	Travel	3,202		
Target:													
3 pre-seasonal situation assessments produced on the basis of forecasts and sectors' internal analysis.		X	X	X		UNDP	30000	10282	72800	IT Supplies/ Procurement of data	6,000		
Indicator: 3 Multi-hazard risk atlas for Cox's Bazar district	5.3 Establish basis to enable later development of dynamic landslide modelling	X	X	X		UNDP	30000	10282	75700	Training, Workshops	8,400		
Baseline: No multi-hazard risk atlas for Cox's Bazar district exists		X	X	X		UNDP	30000	10282	71600	Travel	2,000		
Target:													
		X	X	X		UNDP	30000	10282	72100	Contractual services - study	10,000		
		X	X	X		UNDP	30000	10282	72100	Contractual services - installation o	21,000		
		X	X	X		UNDP	30000	10282	72100	Contractual services - biophysical in	40,000		

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EXPECTED OUTPUTS	PLANNED ACTIVITIES	Timeframe				Responsible Party	Fund Code	Planned Budget				
		Q1	Q2	Q3	Q4			Donor	Budget Code	Budget Description	Amount (USD)	
<b>Components or major interim Results of the project. To be shown as Activities in Atlas</b>  <b>Atlas Activity # 6: Reduce and Manage Landslide, Flash Flood and Cyclone</b> Indicator 6.1 Number of vulnerable communities with DRR activities implemented according to RRAP/camp equivalent of RRAP Baseline 0 Target 40 Indicator 6.2 Number of upazilas supported to renovate existing cyclone preparedness infrastructure  Baseline: 0 Indicators: 2019 Targets/Deliverables: 4 Related CPD Outcome:	<b>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas</b>  5.5 Technical support to ISCG sectors for joint situation assessment for upcoming seasons 5.6 Risk and vulnerability profiling and mapping  5.6 Production and dissemination of risk atlas for Cox's Bazar  General Management Services (GMS) x 8%	X	X			UNDP	30000	10282	75700	Training, Workshops	3,000	
		X	X			UNDP	30000	10282	71300	Individual contract: Local Consultat	23,100	
		X				UNDP	30000	10282	72800	GIS software	1,000	
			X			UNDP	30000	10282	72100	Contractual services - Data visualiza	15,000	
			X	X		UNDP	30000	10282	71300	Individual contract- Local Consulta	5,940	
			X	X		UNDP	30000	10282	74200	Printing and Publications	2,000	
				X		UNDP	30000	10282	72100	Contractual services - CwC	10,000	
			X	X	X	UNDP	30000	10282	75100	Facilities & Administration	18,243	
	<b>Total of Atlas Activity # 05</b>											246,285
		<b>6. Activity Result: Most-vulnerable Rohingya and Bangladeshi host communities reduce and manage landslide, flash flood and cyclone risk.</b> 6.1 Public awareness campaign in communities at high risk of landslide and flash flood  6.2 Landslide and flash flood risk reduction in host communities  6.3 Community-based disaster risk reduction activities in Rohingya communities at risk of landslide and flash floods  6.4 Support to government cyclone preparedness infrastructure improvement  General Management Services (GMS) x 8%		X	X		UNDP	30000	10282	72100	Contractual services	10,000
				X			UNDP	30000	10282	74200	Printing and Publications	15,000
			X				UNDP	30000	10282	75700	Training, Workshops	32,000
			X	X	X		UNDP	30000	10282	71400	Service Contract-Individual	18,000
		X	X			UNDP	30000	10282	72100	Contractual services - DRR in HCs	240,000	
		X	X			UNDP	30000	10282	72100	Contractual services - Landslide pro	30,000	
		X	X	X		UNDP	30000	10282	71400	Service Contract-Individual	9,000	
		X	X	X		UNDP	30000	10282	71400	Service Contract Individual	18,000	
		X				UNDP	30000	10282	75700	Training, Workshops	3,000	
		X	X	X		UNDP	30000	10282	71300	Individual contract-Local Consultar	5,940	
			X	X		UNDP	30000	10282	74200	Printing and Publications	3,000	
			X	X		UNDP	30000	10282	72100	Contractual services - CwC	10,000	
			X	X		UNDP	30000	10282	72100	Contractual services - DRR in camp	200,000	
		X	X			UNDP	30000	10282	72100	Contractual services - Landslide vol	30,000	
		X	X			UNDP	30000	10282	72100	Contractual services - Upgrading c	3,000	
		X	X			UNDP	30000	10282	72100	Contractual services - Renovate UK	20,000	
		X	X	X		UNDP	30000	10282	75100	Facilities & Administration	51,755	
<b>Total of Atlas Activity # 06</b>											698,695	


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EXPECTED OUTPUTS <i>Components or major interim Results of the project; To be shown as Activities in Atlas</i>	PLANNED ACTIVITIES <i>Activity Results are the Outputs of the Project and Actions are the activities for achieving each output- not to be included in Atlas</i>	Timeframe				Responsible Party	Fund Code	Planned Budget		
		Q1	Q2	Q3	Q4			Donor Code	Budget Code	Budget Description
<b>Total 2019 Project Budget</b>									<b>1,655,037</b>	

Output	USD
Output-1	262,345
Output-2	82,520
Output-3	92,471
Output-4	32,616
Output-5	246,285
Output-6	698,695
Output-7	77,760
Output-8	162,348
<b>Total:</b>	<b>1,655,037</b>
<b>DONORS:</b>	
CORE/TRAC FUND	-
IOM-ECHO	437,335
UNHCR	32,616
SDC	1,185,086
<b>Total Programmable Budget</b>	<b>1,655,037</b>
Implementing Agency	
UNDP	1,490,037
Action Aid Bangladesh	165,000
NIM :	
<b>Total Project Budget:</b>	<b>1,655,037</b>

  
**Cathrine T. Haarsaker**  
 Project Manager  
 Disaster Risk Reduction-DRR  
 UNDP, Cox's Bazar

  
**Md. Murshid Alam**  
 Assistant Resident Representative  
 UNDP Bangladesh

  
**Sudipto Mukherjee**  
 Resident Representative a.i  
 UNDP Bangladesh

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partner, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.

**Cox's Bazar DRR Procurement Plan - 2019**

Country Office	Bangladesh
Submitted by:	Cox's Bazaar sub-office
Date:	13-Jan-19

**Instructions:**

- Only include procurements to be done by UNDP for DIM, Micro-Management, support-to-NIM projects and UN Agencies  
 - If you need additional lines, right-click and "Insert" rows, do not copy-paste, to keep drop-down menus & format.

Project Name	Project ID	Type of Supply	Category	Description of goods, services or works required	Unit of Measure	Quantity	Estimated Unit Price in USD	Estimated Total Price in USD	Requested delivery date (goods, works) or start of services	Finalization of services date	End user of goods, services or works	Procurement Process Status	PROMPT ID
DRR	00112438	Services	Other Services	Development of forecast products	Lump	Lump	\$77,400.00	\$77,400.00	2/1/2019	9/30/2019	UNDP	Not Started	59013
DRR	00112438	Services	Consulting Firm Services	Establish basis to enable later development of dynamic landslide modelling	Lump	Lump	\$21,000.00	\$21,000.00	2/1/2019	6/30/2019	UNDP	Not Started	59015
DRR	00112438	Services	Consulting Firm Services	Provision of seasonal outlook report for government and humanitarian stakeholders	Lump	Lump	\$40,000.00	\$40,000.00	2/1/2019	6/30/2019	Local communities	Not Started	59016
DRR	00112438	Individual Contractor	Individual Consultant (IC) - Local	National Consultat	2	2	\$11,550.00	\$23,100.00	2/15/2019	6/30/2019	UNDP	Not Started	59017
DRR	00112438	Services	Consulting Firm Services	Data Visualization	Lump	Lump	\$15,000.00	\$15,000.00	7/15/2019	9/30/2019	UNDP	Not Started	59022
DRR	00112438	Individual Contractor	Individual Consultant (IC) - Local	National Consultat	Pers.	2	\$2,970.00	\$5,940.00	1/20/2019	12/31/2019	UNDP	Initiated	59281
DRR	00112438	Services	Printing & Publishing	Public awareness campaign in communities at high risk of landslide and flash flood	Lump	Lump	\$15,000.00	\$15,000.00	7/1/2019	12/31/2019	UNDP	Not Started	59023
DRR	00112438	Services	Workshop/Conference facilities	Landslide and flash flood risk reduction in host communities	Lump	Lump	\$32,000.00	\$32,000.00	2/1/2019	3/31/2019	UNDP	Not Started	59024
DRR	00112438	Construction Works	Consulting Firm Services	Landslide and flash flood risk reduction in host communities	Lump	Lump	\$240,000.00	\$240,000.00	1/15/2019	6/30/2019	Geological Survey of	Not Started	59025
DRR	00112438	Construction Works	Consulting Firm Services	Landslide and flash flood risk reduction in host communities	Lump	Lump	\$30,000.00	\$30,000.00	1/20/2019	6/30/2019	Geological Survey of	Not Started	59026
DRR	00112438	Services	Consulting Firm Services	Landslide and flash flood risk reduction in host communities	Lump	Lump	\$200,000.00	\$200,000.00	4/30/2019	12/31/2019	Camp	Not Started	59027
DRR	00112438	Services	Workshop/Conference facilities	Community-based disaster risk reduction activities in Rohingya communities at risk of landslide and flash floods	Lump	Lump	\$30,000.00	\$30,000.00	2/10/2019	6/30/2019	UNDP	Not Started	59028
DRR	00112438	Services	Workshop/Conference facilities	Landslide volunteer training	Lump	Lump	\$30,000.00	\$30,000.00	2/10/2019	6/30/2019	UNDP	Not Started	59029
DRR	00112438	Construction Works	Construction Works	Support to government cyclone preparedness infrastructure improvement	Lump	Lump	\$20,000.00	\$20,000.00	1/30/2019	6/30/2019	Local Communities	Not Started	59030
DRR	00112438	Services	Workshop/Conference facilities	Capacity building of government officials for forecast and risk assessment literacy	Lump	Lump	\$14,000.00	\$14,000.00	7/30/2019	12/15/2019	local Government	Not Started	59031
DRR	00112438	Services	Workshop/Conference facilities	Training of trainers for landslide search and rescue	Lump	Lump	\$45,000.00	\$45,000.00	2/1/2019	3/31/2019	UNDP	Not Started	59038
DRR	00112438	Individual Contractor	Individual Consultant (IC) - Local	National Consultat	Lump	Lump	\$3,300.00	\$3,300.00	1/20/2019	3/31/2019	UNDP	Initiated	59282
<b>Total Estimated 2019 Procurement Plan (USD)</b>													811,740

Reconciliation between PROMPT & PP  
 PROMPT ID

833,490.00  
 11,550.00

PROMPT ID 59017 to be increased

845,040.00  
 33,300.00

Total PROMPT IDs to be

Deviated (Double entries made by HI) to be deleted

44,850.00

Contract Management \$273,345.00  
 Micro-purchasing 108,537.00  
 Total 1,193,622.00  
 Total as per PP 1,193,622.00

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Double Entry by GM



DRR-EX3 112938

Bureau: RBAP | Business Unit: Bangladesh | Project ID: 00112438 | Year: 2019 | Report Date: February 03, 2019

#	Request ID	Requester Name	Title of Procurement Action	Type of Procurement Action	Procurement Category	Estimated Contract Value (USD)	Is Amendment?	Amendment Value (USD)	Submission Date for Documents	Target Purchase Order Date (if Goods)	Planned Contract Start Date (if Civil Works, IC, or Services)
1	BGD-0000057866	Md Nurul Alam	Consultant - Disaster Risk Management project initiation support	Individual Contract	Individual Consultants - National	3,300	No	0			26-Jan-19
2	BGD-0000058525	Md Golam Mostafa	NGO for DRR-CXB Livelihood support host Communities	Services	NGO/CSO Engagement	30,000	No	0			03-Feb-19
3	BGD-0000059013	Habiqui Islam	Service	Services	Consultancy Services - Firms	77,400	No	0			28-Feb-19
4	BGD-0000059015	Habiqui Islam	Service	Services	Consultancy Services - Firms	21,000	No	0			28-Feb-19
5	BGD-0000059016	Habiqui Islam	Service	Services	Consultancy Services - Firms	40,000	No	0			28-Feb-19
6	BGD-0000059017	Habiqui Islam	National Consultant	Individual Contract	Individual Consultants - National	11,550	No	0			28-Feb-19
7	BGD-0000059022	Habiqui Islam	Service	Services	Consultancy Services - Firms	15,000	No	0			31-Jul-19
8	BGD-0000059023	Habiqui Islam	Printing and publication	Services	Printing / Publishing and Design	15,000	No	0			15-Jul-19
9	BGD-0000059024	Habiqui Islam	Service	Services	Workshop / Seminar Cost (Location and/or Catering)	32,000	No	0			18-Feb-19
10	BGD-0000059025	Habiqui Islam	Construction works	Civil Works	Rehabilitation of Infrastructure	240,000	No	0			18-Feb-19
11	BGD-0000059026	Habiqui Islam	Construction works	Civil Works	Rehabilitation of Infrastructure	30,000	No	0			15-Feb-19
12	BGD-0000059027	Habiqui Islam	Service	Services	Consultancy Services - Firms	200,000	No	0			31-May-19
13	BGD-0000059028	Habiqui Islam	Workshop/training	Services	Workshop / Seminar Cost (Location and/or Catering)	30,000	No	0			28-Feb-19
14	BGD-0000059030	Habiqui Islam	Construction works	Civil Works	Rehabilitation of Infrastructure	20,000	No	0			15-Feb-19



Bureau: RBAP | Business Unit: Bangladesh | Project ID: 00112438 | Year: 2019 | Report Date: February 03, 2019

#	Request ID	Requester Name	Title of Procurement Action	Type of Procurement Action	Procurement Category	Estimated Contract Value (USD)	Is Amendment?	Amendment Value (USD)	Submission Date for Documents	Target Purchase Order Date (if Goods)	Planned Contract Start Date (if Civil Works, IC, or Services)
15	BGD-0000059031	Habiqui Islam	Workshop/training	Services	Workshop / Seminar Cost (Location and/or Catering)	14,000	No	0			15-Aug-19
16	BGD-0000059038	Habiqui Islam	Workshop	Services	Workshop / Seminar Cost (Location and/or Catering)	45,000	No	0			15-Feb-19
17	BGD-0000059281	Habiqui Islam	National Consultant	Individual Contract	Individual Consultants - National	5,940	No	0			28-Feb-19
18	BGD-0000059282	Habiqui Islam	National Consultant	Individual Contract	Individual Consultants - National	3,300	No	0			11-Feb-19
<b>TOTAL</b>						<b>833,490</b>		<b>0</b>			
<b>Grand Total (Estimated Contract Value+ Amendment Value)</b>						<b>833,490</b>					

**UNDP Bangladesh Recruitment Plan - 2019**

Project/Country Office: CxB DRR Project

**1. Position management- Existing Staff (both national and international if applicable)**

Name	Position title	Contract modality	Category /Band	No. Positions	Contract end date	Planned extension	Remarks	Funding availability
Cathrine T. Haarasaker	Project Manager – Disaster Risk Reduction	FT	P3	1	8/28/2019	12/31/2019	May be further extended	Yes
Saad Mahmood	Senior Disaster Risk Reduction Officer	SB	SB4-3	1	6/30/2019	12/31/2019	May be further extended	Yes
Md. Aktarujjaman	Technical Officer	SB	SB3-5	1	6/30/2019	12/31/2019	May be further extended	Yes
Md. Abdur Rahman	Information Management Officer	SB	SB3-3	1	6/30/2019	12/31/2019	May be further extended	Yes
Khemajon Tripura/Subimal Barua	Field Officer	SB	SB3-3	2	6/30/2019	12/31/2019	May be further extended	Yes
Md. Nurul Alam	Administrative Assistant	SB	SB2-2	1	7/31/2019	12/31/2019	May be further extended	Yes
Md. Mokshed Kazi	Driver Cum Messenger	SB	SB1-3	1	9/7/2019	12/31/2019	May be further extended	Yes

**2. Recruitment Plan for 2019 - New Hire**

Position	Annual Work Plan reference	Contract modality	Number of positions	Category/Band	Contract duration	Expected Date of joining	Funding availability
Vacant	6.3	SB	1	SB3	11 m	ASAP	Yes
Vacant	8.12	SB	1	SB3	11m	ASAP	from other CxB office project as well
Vacant	8.1	SB	1	SB3	11m	ASAP	Yes
Vacant	7.1, 6.2	SB	1	SB3	11m	ASAP	Yes
Vacant	6.3	SB	1	SB3	11m	ASAP	Yes
Vacant	3.9	SB	1	SB4	11m	ASAP	Yes, but co-funded from other CxB office project as well

Ad-



**PROJECT MONITORING AND EVALUATION PLAN  
DISASTER RISK MANAGEMENT IN COX'S BAZAAR 2018-2019**

Project Title and Duration	: Disaster Risk Management in Cox's Bazaar, January 2018 – December 2019	
Project ID (Atlas)	0012438	
CPD Outcome/Output	: Enhance effective management of the natural and man-made environment focusing on improved sustainability and increased resilience of vulnerable individuals and groups (CPD Output 3.1) Government institutions have improved capacities, and institutional and legal frameworks to respond to and ensure resilient recovery from earthquakes, weather extremes, and environmental emergencies.	
UNDAF Output	: National and subnational institutions' and private sector's capacities enhanced in planning and implementation of disaster risk reduction, responding to natural disasters and adaptation to climatic change	
Strategic Plan Outcome/Output	: Strengthen resilience to shocks and crises (SP Outcome 3) Evidence-based assessment and planning tools and mechanisms applied to enable implementation of gender-sensitive and risk-informed prevention and preparedness to limit the impact of natural hazards and pandemics and promote peaceful, just and inclusive societies (SDG Goal 1) End poverty in all its forms everywhere (SDG Target 1.5) By 2030, build the resilience of the poor and those in vulnerable situations and reduce their exposure and vulnerability to climate-related extreme events and other economic, social and environmental shocks and disasters; (SDG Goal 13) Make cities and human settlements inclusive, safe, resilient and sustainable (SDG Target 11.5) By 2030, significantly reduce the number of deaths and the number of people affected and substantially decrease the direct economic losses relative to global gross domestic product caused by disasters, including water-related disasters, with a focus on protecting the poor and people in vulnerable situations	

**Expected Output 1: Strengthen capacity to manage extreme weather and disaster impacts in the host community, camps and Rohingya settlements**

Project Output Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)*	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (M&E Cost)	Assumptions and Risks
Number of updated Disaster Management plans	0 (2018)	10 (2019)	0 (01/2019)	Review of government documents, project M&E record	Published disaster management plans, implementing partner report	Monthly	Project manager, UNDP CXB M&E Officer, implementing partner ActionAid		Participation of DMCs in participating unions, upazilas and district
Percentage of government Disaster Management Committees demonstrating improvement of capacity by meeting criteria for graduation from low to medium capacity or from medium to high capacity	0 (2018)	100 (2019)	0 (01/2019)	Conduct baseline and end capacity assessment to calculate capacity index value	Capacity assessment report	Monthly	Project manager, UNDP CXB M&E Officer, implementing partner ActionAid, field officers		Participation of DMCs in participating unions, upazilas and district

**PROJECT MONITORING AND EVALUATION PLAN  
DISASTER RISK MANAGEMENT IN COX'S BAZAAR 2018-2019**

Project Output Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (M&E Cost)	Assumptions and Risks
% of GoB and humanitarian agencies reporting increase in number of trusted forecast, risk assessment and seasonal outlook products	TBD	30%	0 (01/2019)	Survey targeting key decision-makers in GoB and humanitarian agencies	Survey	mid-year, end of project	Project manager to design survey with Colombia University and DRRO, UNDP CXB HOSO, DRRO and ISCG to support circulation	USD 0	Reluctance of key decision-makers to take time answer survey, leading to limited number of survey participants
<b>Expected Output 4: Most-vulnerable Rohingya and Bangladeshi host communities reduce and manage landslide, flash flood and cyclone risk</b>									
Number of vulnerable communities with DKR activities implemented according to RRAP/camp equivalent of RRAP	0 (2018)	40 (2019)	0 (01/29)	Site inspections, population and settlement data, community evaluation of implemented interventions	Project M&E reports, implementing partner reports	Quarterly	UNDP CXB M&E officer to track, Disaster Risk Reduction officer to conduct site visits, implementing partners to report	USD 2,000	Risks: delays due to late contracting prevent implementation of activities
Number of men and women directly benefiting from successfully implemented community-based disaster risk reduction interventions (disaggregated in host community and Rohingya categories)	0 (2018)	TBD on the basis of population data of 40 participating communities	0 (01/19)	Site inspections, population data, community evaluation of implemented interventions	Project M&E reports, implementing partner reports				Risks: delays due to late contracting prevent implementation of activities
Number of upazilas supported to renovate existing cyclone preparedness infrastructure	0 (2018)	4 (2019)	0 (01/29)	Site inspections, community evaluation of implemented interventions	Project M&E reports, implementing partner reports	Quarterly	UNDP CXB M&E officer to track, Disaster Risk Reduction officer to conduct site visits, implementing partners to report		Risks: delays due to late contracting prevent implementation of activities
<b>Expected Output 5: Government duty-bearers and first response agencies have the knowledge and skills needed to manage residual risk through risk-informed planning and first response</b>									
Project Output Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (M&E Cost)	Assumptions and Risks

**PROJECT MONITORING AND EVALUATION PLAN  
DISASTER RISK MANAGEMENT IN COX'S BAZAAR 2018-2019**

<b>Key Result 1 (2019): Local government institutions supported to formulate key disaster risk management documents</b>						
Indicators	Baseline (Year)	Target (M/Year)	Progress Against Target (M/Y)*	Full Title	(Data sources/Name of Document/Website, etc)	Evidence (Author, Date of Publication, Link (if available))
1.1) Updating of district disaster management plan	Old one from 2014 exists (2018)	Updated version as of 2019 to be formulated (2019)	GoB on board, implementing partner contracted (01/201)			
1.2) Formulation of district DRR framework	None exists (2018)	District DRR framework available in English and Bangla	GoB on board, initial workshop scheduled (01/201)			
<b>Key Result 2 (2019): Government, development, and humanitarian stakeholders have access to improved forecasting information and multi-hazard risk maps to support planning and decision-making</b>						
2.1) Availability of high-resolution short-range forecast product for Rohingya camp areas and seasonal forecast products centered on Cox's Bazar	No existing high-resolution forecast products for the Rohingya camp area, no seasonal forecast for Cox's Bazar.	Available high-resolution weather forecast product (9km x 9 km) centered on key camp areas; Seasonal forecasts centered on Cox's Bazar district issued.	0 (01/2019)			
2.2) Pre-cyclone/monsoon season situation assessments produced by Disaster Risk TWIG and	Analysis of risk and vulnerability for upcoming disaster seasons done on ad-hoc,	3 pre-seasonal situation assessments produced on the basis of forecasts	0 (01/2019)			





**PROJECT MONITORING AND EVALUATION PLAN  
DISASTER RISK MANAGEMENT IN COX'S BAZAAR 2018-2019**

Number of Govt first response agency staff trained on landslide search and rescue	0 (2018)	0 (2019)	0 (01/2019)					
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**CPD Output 3.1:** Government institutions have improved capacities, and institutional and legal frameworks to respond to and ensure resilient recovery from earthquakes, weather extremes, and environmental emergencies

CPD Output Indicators	Baseline (Year)	Target (Year)	Progress Against Target (M/Y)	Data Collection Methods (M&E Activities)	Means of Verification (data sources)	Frequency	Responsibilities	Resources (Cost)	Assumptions and Risks
Indicator 3.1.3. Number of women and men with increased resilience at the household and community level.	For this project: 0	For this project: TBD when areas for implementation are selected	0 (01/2019)	Site inspections, population and settlement data, community evaluation of implemented interventions	Project M&E reports, implementing partner reports	Quarterly	UNDP CXB M&E officer to track, Disaster Risk Reduction officer to conduct site visits, implementing partners to report	USD 0	



**GRANT ARRANGEMENT**

**BETWEEN**

**THE DEPARTMENT OF FOREIGN AFFAIRS TRADE AND DEVELOPMENT**

**AND**

**THE UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)**

**Community Cohesion in Cox's Bazar**  
**DFATD Project Number: P006383**



**Paragraph XXIII Coming into Effect; Term; Expiration**

23.1. The Arrangement will come into effect on the date of the last signature and will remain in effect until the completion of the Project activities by 31 December 2021.

Done in the English language in two (2) copies,

For the Department of Foreign Affairs,  
Trade and Development

For the United Nations Development  
Programme (UNDP)

Signature: J. Durno

Signature: [Signature]

Name: Janes Durno

Name: Sudipto Mukerjee

Title: Director, Bangladesh  
Development

Title: Resident Representative a.i.

Date: December 11, 2018

Date: \_\_\_\_\_



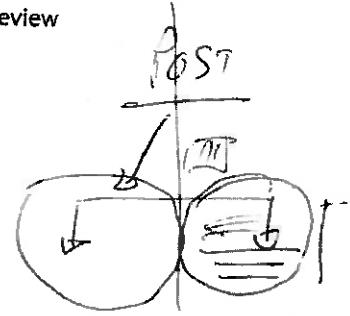
*[Handwritten initials]*

**Kyoko Yokosuka**

**From:** Sudipto Mukerjee  
**Sent:** Sunday, January 27, 2019 9:14 PM  
**To:** Kyoko Yokosuka  
**Cc:** Shaila Khan  
**Subject:** 2019 TRAC Allocation for R&IG Portfolio - please review

**Importance:** High

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged



Hi Kyoko

Please see the proposed TRAC allocation for the R&IG Cluster based on our discussions with Khurshid. Thanks to Shaila for putting this together. As we discussed, none of the new proposals are being dropped but some are being front loaded, while the remainder can be commenced around mid 2019 once we have a better sense of the overall TRAC allocation performance. We will similarly work on the allocations for the Governance Cluster tomorrow, including for a2i whose ask is quite high still.

Please review and let me have your thoughts.

**A. Contribution to on-going projects**

Project	Allocation (\$)	Comments and considerations
DRRF	300,000 ✓	PMs salary will be charged to the <u>CXB portfolio</u> ? This may include support for the formulation of a Master Plan for <u>FSCD</u> , which is a support sought by Ministry of Home Affairs.
IBFCR	350,000 ✓	Resource mobilization is underway, and if realized in 2019, TRAC requirement will go down.
RIO	50,000 ✓	To cover the salary of staff as it was committed to the Government/ project.
SWAPNO	400,000 ✓	Fund will be freed-up when SIDA and private sector funding become available. \$50K is tentatively earmarked to pilot psychosocial care as integral part of our graduation model.
NUPRP	200,000 ✓	This includes 2019 allocation towards designing and assurance of quality of housing component of the project and DPC. \$25K is added to support one city corporation with commitment to develop a plan for smart city using our existing project inputs i.e. NUPRP, Low Carbon Urban Development, NRP and A2i.
LOGIC	20,000 ✓	Part of UNDP contribution to the project.
SSPS	50,000 ✓	To be used for next-generation social security programming. Donor/DFAT is not interested to fund the next phase formulation. Further, in collaboration

		with A2i (technology) and our policy capacity, the fund will be utilized for: documenting policy response of other countries, develop a seminar network to explore Bangladesh's approach to manage artificial intelligence. It will also further develop ideas on pro-poor trade project.
Sid-CHT	No allocation at present	To sustain our engagement in governance and peace building. The fund will be earmarked for development and documentation of conflict early warning and mediation approach. The Management will consider on the necessity during 1 <sup>st</sup> quarter review meeting.
<b>Total</b>	<b>1,370,000</b> <i>(revised)</i>	

### B. Investment in pipeline development

Based on the discussions with the Management, the ask is further reviewed and focused down to only a few areas for investments. Three allocation criteria are being considered. First, the pipeline where donor commitment is sought, and project development is at an advance stage. Second, unprogrammed areas of current CPD. Third, investments in areas which may be high priority of the new government, SDG and challenges in the context of post LDG graduation and would enable UNDP to attract non-traditional fund (IFIs, private sector and Government).

Investment	Fund \$	Rational
Contribution toward establishment of Center of Excellence on managerial skills of private sector.	50,000 - but not considered immediately.	Private sector contribution would be roughly 1 million. The fund will only be used to complement private sector contribution. The Management will allocate after further review/discussions.
Development of proposal on climate change and ethnic minorities for GCF and GEF 7 PIF.	75,000	The proposal development is underway, and this fund will be used to formulate the full submission. Management will speak to the NDA on the issue of \$30K, which may be part of subsequent allocation.
Scoping study on pollution control	20,000 - No allocation at this stage.	This will contribute to UN's joint initiative on a diagnostic on pollution management.
Contribution to develop 10Y framework on SCP with GED and potentially with the EU	30,000	This is kept as complementary fund from the EU/Switch Asia programme.
Piloting business model for non-fired bricks in the charlands as a support to	30,000 - No allocation at present.	We have submitted to \$10m project to AF, which has a large housing component - but with reasonable environmental risk. This fund will develop business and technical model to produce



adaptation fund proposal		non-fired bricks that will support the AF project implementation as well as development of a new project. No allocation made, however, will discuss on the possibility during the 1 <sup>st</sup> quarterly review meeting.
<b>Total</b>	<b>105,000 (revised)</b>	

### C. Augmentation of staff capacity

We have planned to redistribute workload among the programme finance staff so that financial assurance function and budget oversight is efficient. In addition, one new programme associate is proposed to support ARR and Programme Heads on activities related to thought leadership.

1. Salary of existing Programme Finance (SB3 x1). 25,000 - proposal to upgrade SB2 post to SB3 needs to be reviewed with other SB2 positions and their respective current TORs,. While the amount is allocated but the upgrading proposal should not be executed until the review and policy decision is taken. ✓
2. Programme Associates (SB3 x 2 - One new and one existing): 50,000 ✓
3. Youth Coordinator (SB4 x 1): 40,000 - this needs to be further discussed with Governance Cluster regarding cost sharing for the proposed position, hence, no allocation for now) ]

Total staff cost: \$75,000 (revised)

**Grand total: \$1,550,000 (revised)**

Thanks and all best  
SM

**From:** Khurshid Alam

**Sent:** Sunday, January 20, 2019 11:41 AM

**To:** Sudipto Mukerjee <sudipto.mukerjee@undp.org>

**Cc:** Kyoko Yokosuka <kyoko.yokosuka@undp.org>; Shaila Khan <shaila.khan@undp.org>; Mamunur Rashid <mamunur.rashid@undp.org>; Arif Mohammad Faisal <arif.faisal@undp.org>; Arif Abdullah Khan <arif.abdullah@undp.org>; Ashekur Rahman <ashekur.rahman@undp.org>; Mohammad Rezaul Haque <rezaul.haque@undp.org>

**Subject:** Request for 2019 TRAC fund - R&IG portfolio

Dear Sudipto,

The request for TRAC 2019 for Reliance and Inclusive Growth Portfolio is \$ 1,935,000. The fund will be allocated in three areas. First, the project where UNDP has committed financial contribution or to the project which awaits donor funding in 2019, or projects that are strategic in nature, but no donor funding is committed yet. Second, make investment to formulate next generation project, promote thought leadership and explore new programming opportunities. Finally, augmentation of staff capacity to deliver our financial target in 2019 in balance with programme results.

### **A. Contribution to on-going projects**

Project	Contribution (\$)	Comments and considerations
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DRRF	300,000	PMs salary will be charged to CXB. This includes a Master Plan for FSCD, which is a support sought by Ministry of Home Affairs, and the plan will be transformed into a project.
IBFCR	350,000	Resource mobilization is underway, and if, realized in 2019, TRAC requirement will go down.
RIO	50,000	To cover the salary of staff as it was committed to the government/project.
SWAPNO	400,000	Fund will be freed-up when SIDA and private sector funding is made available. \$50K is earmarked to pilot the psychosocial care as integral part of our graduation model.
NUPRP	325,000	This includes cost for designing and assurance of quality of housing component of the project and DPC. \$25K is added to support one city corporation with commitment to develop a plan for smart city using our existing project inputs i.e. NUPRP, Low Carbon Urban Development, NRP and A2i. The implementation of the plan may start in 2019 and 2010. This is an investment for post-NUPRP programming.
LOGIC	20,000	Part of UNDP contribution to the project.
SSPS	100,000	To be used for next-generation social security programming. Donor/DFAT is not interested to fund the next phase formulation. Further, in collaboration with A2i (technology) and our policy capacity, the fund will be utilized for: documenting policy response of other countries, develop a seminar network to explore Bangladesh's approach to manage artificial intelligence. It will also further develop ideas on pro-poor trade project.
Sid-CHT	50,000	To sustain our engagement in governance and peace building. The fund will be earmarked for development and documentation of conflict early warning and mediation approach.
<b>Total</b>	<b>1,595,000</b>	

## B. Investment in pipeline development

Based on the discussion with you, we have further reviewed and focus down to only a few areas for investments. We have considered three factors. First, the pipeline where donor commitment is sought, and project development is at advance stage. Second, unprogrammed areas of current CPD. Third, invest in areas which would be most relevant priority of the new government, SDG and challenges in the context of post LDG graduation which would enable UNDP to attract non-traditional fund (IFIs, private sector and government).

Investment	Fund \$	Rational
Contribution toward establishment of Center of Excellence on managerial skills of private sector.	50,000	Private sector contribution would be roughly 1 million. The fund will only be used to complement private sector contribution.
Development of proposal on climate change and ethnic minorities for GCF and GEF 7 PIF.	95,000	The proposal development is underway, and this fund will be used to formulate the full submission. In addition, \$30K is kept for regular support to NDA.
Scoping study on pollution control	20,000	This will contribute to UN's joint initiative on a diagnostic on pollution management.
Contribution to develop 10Y framework on SCP with GED and potentially with the EU	30,000	This is kept as complementary fund from the EU/Switch Asia programme.

Piloting business model for non-fired bricks in the charlands as a support to adaptation fund proposal	30,000	We have submitted to \$10m project to AF, which has a large housing component – but with reasonable environmental risk. This fund will develop business and technical model to produce non-fired bricks that will support the AF project implementation as well as development of a new project.
<b>Total</b>	<b>225,000</b>	

**C. Augmentation of staff capacity**

We have planned to redistribute workload among the programme finance staff so that financial assurance function and budget oversight is efficient. In addition, one new programme associate is proposed to support ARR and Programme Heads on activities related to thought leadership.

1. Salary of existing Programme Finance (SB3 x1): 25,000
2. Programme Associates (SB3 x 2 – One new and one existing): 50,000
3. Youth Coordinator (SB4 x 1): 40,000

Total staff cost: 115,000

Grand total: 1,935,000

I look forward to hearing your guidance and suggestions.

Kind regards, Khurshid



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C2RP AWP 2019 (Atlas Kked)

Account	Operating Unit	Fund Code	Department	Activity	Analysis Type	Implementing Agent	Donor	BU Affilia	Category	Subcategory	Budget Item	Begin Date	Amount	Currency
64300	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		64300		15,000.00	USD
71300	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		71300		22,000.00	USD
71400	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		71400		23,000.00	USD
71600	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		71600		6,000.00	USD
72100	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		72100		60,000.00	USD
72200	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		72200		7,000.00	USD
72300	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		72300		2,423.00	USD
72500	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		72500		4,000.00	USD
72600	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		72600		23,000.00	USD
73100	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		73100		3,000.00	USD
74200	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		74200		5,000.00	USD
75100	BGD	28120	B0392	ACTIVITY 1	BUD	1981	12711		UNDP		75100		18,720.00	USD
64300	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		64300		26,000.00	USD
71300	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		71300		27,100.00	USD
71400	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		71400		31,000.00	USD
71600	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		71600		3,155.00	USD
72100	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		72100		42,000.00	USD
72200	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		72200		12,000.00	USD
72300	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		72300		2,230.00	USD
72500	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		72500		4,000.00	USD
72800	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		72800		4,000.00	USD
75100	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		75100		19,280.00	USD
75700	BGD	30000	B0392	ACTIVITY 2	BUD	1981	555		UNDP		75700		65,700.00	USD
64300	BGD	30000	B0392	ACTIVITY 3	BUD	11321	555		UNDP		64300		23,760.00	USD
71200	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		71200		47,500.00	USD
71400	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		71400		90,000.00	USD
71600	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		71600		12,000.00	USD
72100	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		72100		15,000.00	USD
72500	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		72500		250,000.00	USD
72800	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		72800		7,916.00	USD
73100	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		73100		46,666.00	USD
74500	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		74500		20,000.00	USD
75100	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		75100		20,000.00	USD
75700	BGD	30000	B0392	ACTIVITY 4	BUD	1981	117		UNDP		75700		76,911.00	USD
72100	BGD	30000	B0392	ACTIVITY 5	BUD	2001	117		UNDP		72100		213,100.00	USD
											72100		239,232.00	USD

Row Lab Sum of Amount

28120	286,143.00
1981	286,143.00
12711	286,143.00
30000	1,298,550.00
1981	1,035,558.00
117	799,093.00
555	236,465.00
2001	239,232.00
117	239,232.00
11321	23,760.00
555	23,760.00
<b>Grand Total</b>	<b>1,584,693.00</b>